Meeting called to order at 6:45pm
Public Hearing called to order at 6:45pm

The Public Hearing is for a proposed 4-lot Whitaker Fadden Subdivision and lot line adjustment on 250 Green Mountain Rd., Effingham, NH Tax Map 408 Lots 41, 42 and 45. Theresa Swanick introduced all board members.

**Complete Application**
The board went through the application check list making sure all necessary information was present. Information necessary was:
1. Completed Application Form
2. List of abutter names, including yourself, with map and lot numbers and mailing addresses.
3. Engineers, Surveyors and all other professionals whose seal appears on the plat must be included on your abutter’s list with mailing addresses.
4. Four copies of a plat drawn by a licensed surveyor or engineer. The size of the plats shall be 22”x34” or 24”x36” with a scale of 1 inch equals 100 feet or larger.
5. Upon approval a Mylar of 22”x36” will also be required.
6. Three sets of mailing labels with the name and address of each abutter along with a business size envelope for each.
7. Certified mail receipt with return receipts for each abutter to be notified.
8. Payment to the Town of Effingham for the applicable fees.

All information was present. There was a motion by Elaine, seconded by Gary, stating the application was complete. All were in favor.

**Application Approval**
Paul King, Surveyor, presented the application. Paul explained all lots and the sizes of each as well as the boundary line adjustment. Also explained were the topographical contours of the properties in question. A typographical error was found on the map listed as Tax Map 48 instead of 408. This error will be corrected.

Rebecca, Effingham Zoning Enforcement Officer, had a question on the acreage shown on Lot 42. The tax map shows 2.0 acres but after being surveyed the lot is 1.74 acres making the lot go from a conforming lot to a non-conforming lot.
These minutes are considered draft until approved by the board at the next regularly scheduled meeting. Corrections will be noted in the following month’s meeting minutes.