

**TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES**

February 28th, 2012

Selectmen present: Susan Slack
Theresa Swanick
John Meisner

Minutes transcribed by: Florence Lemay

Meeting called to order: 6:30 pm

Public Comment: 7:18 pm

Meeting adjourned at 8:45 pm

The Mail, Manifest and Signature folders were reviewed.

Public Comment

Michael Cahalane of the Historic District Commission identified typo's in the Town Report and an outdated list of various committee members.

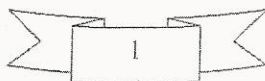
Fire Department

Chief Burbank informed the Selectmen the grant is approved for the HazMat Mitigation Plan. Chief is in the process of submitting for the Emergency Management Plan grant. With regards to the plans and securing the grants, Emergency Operations Center (EOC) **must** be certified. Selectmen Swanick and Slack **need** to become compliant by taking the National Incident Management System (NIMS) courses 100, 200, and 700 to become Incident Command System (ICS) certified for the EOC. All members of the Fire Department are certified. Unsure of the Police Department. Courses are located online at the following address:

<http://www.fema.gov/emergency/nims/NIMSTrainingCourses.shtm>

Chief reported members of the Department received ID Cards through OVMAA, compliments of Chief Thompson from the Tuftonboro Fire Department. The new door to the Fire Department is installed. Inventory is on-going.

Jonathan Burbank reported on Fire and EMS calls for the week.



Selectmen

Preservation of Endangered Historical Properties

Robin LeBlanc and Dave Jeffers from Plan N.H. met with the Planning Board. It was decided to apply for a Community Charrette. The date is to be determined. However, it will be on a Friday and Saturday Plan NH will hold a presentation. A charrette is an event designed for the purpose of discovery. It brings together a team of professional volunteers and community residents and leaders and provides a setting where, together, an exploration of needs and issues pertaining to the quality, condition, characteristics and use of the built environment within a town or village.

The intended outcome of each charrette has five points:

1. To initiate open discussion and consideration of the town and its needs.
2. To inform residents and leaders about what is happening in their community and to have a better understanding of the forces that affect its quality of life.
3. To use what is learned about the community, in conjunction with the expertise and experience of the Plan NH volunteers, to innovate a new vision of the community's resources and opportunities.
4. To develop a plan inspired by the new vision and composed of specific team recommendations.
5. To identify specific actions needed for the implementation of the plan.

Each year Plan NH selects five towns.

The timeline for 2012 is as follows:

Deadline for the Submittal of Applications: March 16, 2012.

Review of Applications: March 30, 2012.

Applicants Notified: April 2, 2012.

Charrette Dates: Between May 15 – September 30, 2012.

The Town would pay \$5,000 if selected. The Planning Board has a Land Use fund. The Historical Society could potentially contribute. Request letters from various boards supporting the revitalization effort. Paul Potter and others will speak to residents. Selectman Swanick made a **motion** to have Selectman Slack draft a letter of support. All Selectmen **agreed. Motion approved.**

Discussion on Article 17

Selectman Meisner provided information. For a resident over the age of 60 a donation is requested. For a resident 59 and under, the following applies:

\$10 for "door to door"

\$10 for flex

\$5 for economy (day) pass

\$2 each way

Bus transportation would **only** run in Effingham on Tuesdays from 10-4. If "door to door" is requested, notification is required a few days prior.

From door to "flex" stop (Ctr. Ossipee). From "flex" stop it is \$2 each way.

Transfer Station

Selectman Meisner is at the Transfer Station March 10th, 2012.

Municipal Building

Asbestos Removal will take place Friday, March 2nd, 2012.

Boiler Room in the morning.

Extra Pipes in the afternoon.

Selectman Swanick will supervise work in the afternoon.

Nate Perkins will price and provide a quote for the water tank replacement.

With regard to the Pellet Boiler installation: if Lyman is selected, the potential start date could be April 1st, 2012. Installation would be finished not later than end of April.

Tabled until March 6th, 2012

Pine Tree Engineering report arrived. The report is disappointing.

Welfare files still have not been moved. Selectman Swanick will confirm if Maureen Spencer has a key.

Insurance Discussion

Health and Liability through Local Government Center (LGC)

Selectman Swanick attended the LGC rate hearing.

*Shop for insurance rates.

*Explore possibility of "sharing" with other towns. Freedom and Ossipee are possibilities.

Selectman Swanick will e mail Selectmen in Freedom and Ossipee to explore alternatives to current insurance plan.

Selectman Meisner will speak with Gwen English to have her draft the Public Notice for the Road Tonnage Posting for the Town of Effingham. Post for March 6th, 2012.

Tax Kiosk on Town Website

Selectman Slack will inform Marilynn Maughan that access for Avatar is removed from the website for now. Residents should be informed first. Everyone has the option to be blocked. Selectmen and Committee Members were blocked.

Review and Approve Minutes

Selectman Swanick made a **motion** to approve the minutes from February 21st, 2012 and to approve the Manifest. Motion seconded by Selectman Meisner. All agree. **Motion approved.**

Motion to adjourn the meeting made by Selectman Slack. Selectman Swanick seconded the motion. **Motion approved.** Meeting adjourned at 8:45 pm.

John Meisner, Selectman

Date

Susan Slack

Susan Slack, Selectman

Theresa Swanick

Theresa Swanick, Selectman