

TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES

February 7th, 2012

Selectmen present: John Meisner
Susan Slack
Theresa Swanick

Minutes transcribed by: Florence Lemay

Meeting called to order: 6:30 pm

Public Comment

Non-Public

Meeting adjourned at 9:18 pm

The Mail, Manifest and Signature folders were reviewed.

Public Comment

Lakes Region Planning Commission (LRPC)

Eric Senecal from LRPC discussed with the Selectmen and public on energy efficiency for town offices. Provided a spreadsheet and the Energy Efficiency Opportunity for Town Facilities report from October 19th, 2011 to Selectmen with specifics. Mr. Senecal offered to assist "upfront". Will look into information for grant reporting.

With regard to the Municipal Building:

Recommendation of installation of point-of-use DHW heater: \$220/small. Easy to install. Would need 3. Possible \$400 installed estimate.

With regard to the Library:

Recommendation of retrofit lighting with T8 lamps and ballast retrofit kits. Mr. Senecal will try to contact/speak with PSNH point of contact as Selectmen had problems connecting in the past. Several attempts were made for a free lighting audit and qualified contractors to provide proposal for T8 conversion and other control measures.

Mr. Senecal questions the estimate (\$4,000) of insulating the first floor ceiling or second floor walls and ceiling.



With regard to Murray Field Station:
Installation of a more efficient DHW (Point-of-use).
Remove vending machine.

Selectman Slack will send Mike Cauble an e-mail informing that Mr. Senecal was present at the Selectmen's Meeting and inquired about the Master Plan; Energy Chapter.

Selectman Swanick inquired about installing an additional thermostat in Claudia's office. Situation being Claudia's office is too cold vs. the Tax Collector's office is too getting too hot. Additional thermostat would "warm" Claudia's office.

Fire Department

Chief Burbank and Selectmen discussed a meeting date for the HazMat Mitigation Meeting. March 28th, 2012 at 6:30 pm. Chief Burbank will schedule with all involved accordingly.

Chief Burbank reported Fire Department inventory is going well. Informed Selectmen the inspection for Ryefield Apartments will take place Thursday, February 9th, 2012 at 1 pm. Lakeview Neuro Rehab (LNR) meeting went well. LNR requested an inspection. Scheduled for Thursday, February 9th, 2012 at 9 am. LNR offered to sponsor a fundraiser for the Effingham Firemen's Association.

Jonathan Burbank reported on Fire and EMS calls for the week.

Pellet Boiler

Selectman Swanick informed of the following:

Able Artisans LLC. estimated ancillary cost for the removal of asbestos on old oil furnace pipes is \$1,500. A few hundred for extra 8 pipes, for a total of \$1,800.

Selectman Swanick will secure a second asbestos removal bid.

Dana Avidon estimated not more than \$200, less for 220.

Dominic Terminiello estimated \$350 total cost for the door. Includes removing hinges and installing new hinge. Price **does not** include door knob.

Selectman Swanick will write the ad for the Pellet Boiler bid process. Sealed bids (mail or hand delivered. **Faxes are not accepted.**) are due by March 6th, not later than 4 pm. Bids will be opened at Board of Selectmen's Meeting on March 6th, 2012.

Town Website

If "live" soon, could post pertinent information for Pellet Boiler bids. Site requires a disclaimer. Selectman Slack will write the disclaimer. Provide one page standard guidance for website. Will decide February 14th, 2012 when to go "live".

Miscellaneous

Welfare files; move to Welfare Office.

Selectman Swanick made the following motions:

Motion to accept Manifest.

Motion to approve meeting minutes from January 24th, 2012 and the changes made to minutes from January 31st 2012.

Motion to "seal" non-public minutes.

Motion to adjourn. Seconded by Selectman Slack.

All agreed; motions accepted and approved.

Review and Approve Minutes

The Board approved the Minutes of January 24th and January 31st, 2012. Also approved the weekly Manifest.

The meeting was adjourned at 9:18 pm.

John Meisner, Selectman

Date

Susan Slack
Susan Slack, Selectman

Theresa Swanick
Theresa Swanick, Selectman