

TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES

April 30, 2013

Selectmen present: Henry Spencer
Timothy Eldridge (absent)
Theresa Swanick

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 5:00 pm

The Mail, Manifest and Signature folders were reviewed.

PUBLIC COMMENT

Edith Sharp reminded all that National Prayer Day is on Thursday, May 2nd and Center Effingham Church will be open for those who wish to participate in prayer for our country and our leaders. Also, the grange hall will be opening for the Preservation Society's weekly Saturday coffee and chat. The members of the organization make baked goods to sell.

Randy has met with Bob Boyd to give him a letter of request to appoint two more people for issuance of campfire permits. The Town has submitted for reimbursement for expenses incurred in the update of the Emergency Operations Plan. Randy also reported that he has relocated the street sign on Old Pound Road.

Mike Cahalane has a contact at DOT and has requested a list of engineers used by them. He is hoping to have the list for them next week. The Board is going to have an engineer do core testing of Town House Road.

Randy Burbank will be meeting with representatives of DART to locate helicopter landing sites throughout Town.

A local logger attended the meeting to pay a required prepayment on behalf of a customer of his.

Erik Jones reported on the meeting of the advisory committee appointed to review the Town's trust and capital reserve accounts. The committee is currently researching the establishment of each fund to find the intended purpose of each fund. Selectman Spencer attended the meeting.

SELECTMEN'S COMMENTS AND REPORTS

Selectman Spencer reported on various meetings that will be taking place in the area.

Selectman Spencer requested that he be notified when Mr. Douglas places the memorial flags on graves throughout town. He plans to map where the gravesites are.

Selectman Swanick has looked into USDA grant funding and loans as a potential source of funding the replacement of the Town's salt shed. Selectman Spencer has spoken to the Town Forester to discuss a timber harvest if it is decided to build a wooden structure to replace the existing salt shed.

Selectmen will be looking into adding a hot water source at the Municipal Office Building. The system put in with the wood pellet heating system does not provide sufficient hot water to the sinks in the building.

Selectmen have decided that they will purchase a container to store electronics at the transfer station. The present container is rented.

Selectman Swanick continues to receive information pertaining to drilling a well at the transfer station. Selectman Spencer will start looking for septic designers to provide estimates. It is expected that the well driller and septic designer will have to work together closely during the planning stages of the transfer station improvement project.

Selectman Spencer hand delivered letters to homeowners located near street lights that are slated to be removed. Selectmen will post a list of the lighting fixtures to be removed.

A minor repair was made to the compactor. The repair should help eliminate the need to replace fuses regularly.

Jonathan Burbank gave his weekly fire department calls report.

REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The Board approved the Minutes of April 23rd and the weekly manifest.

OLD BUSINESS

Selectman Swanick has completed the road maintenance contract. She noted that it does not include sweeping. The contractor chosen for the next contract period will be notified that sweeping municipal building parking areas and driveways is required.

Selectman Spencer spoke to the accountant preparing the Town's MS-5 form to obtain further information about capital assets policies. The Board must adopt a capital assets policy as part of the requirements related to compliance with GASB standards. He was told that certain limitations on accepted town owned real estate and other assets can be set in the policy.

An auditor has been scheduled to perform a recommital audit for the tax collector's office. This must be done whenever a tax collector leaves their position.

