

TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES

May 14, 2013

Selectmen present: Henry Spencer
Timothy Eldridge
Theresa Swanick

Minutes transcribed by: Gwen English

Meeting called to order: 5:00 pm

Pledge of Allegiance

The Mail, Manifest and Signature folders were reviewed.

PUBLIC COMMENT

Resident Ann Johns attended the meeting to extend her apologies for not obtaining a driveway permit prior to the paving work done that was done in front of her home. Ms. Johns was unfortunately scammed by a contractor. Given the circumstances and after a brief discussion with the Zoning Officer the Board voted unanimously to waive the driveway permit requirement on Ms. John's behalf. Ms. Johns also noted her support for keeping the street light located near her home on School Street.

Fire Chief Randy Burbank reported there are still some Class A uniforms that have not been turned in by previous members of the fire department. He is seeking permission from the Board to contact the Sheriffs Department regarding the matter. Selectman Spencer recommended sending certified letters requesting the gear/uniforms be returned prior to involving the Sheriffs Department.

Fire Chief Burbank also reported the locks will be changed on Fire Station One and new keys will be issued to the Fire Wardens.

Jonathan Burbank gave his weekly report.

Resident Eric Potter cautioned the Board with regards to turning off the street lights in town.

SELECTMEN'S COMMENTS AND REPORTS

Selectman Eldridge presented the Board with job descriptions for the transfer station attendants, transfer station supervisor, assessing clerk/office assistant and the administrative assistant positions. Selectman Spencer noted a job description was still needed for the zoning enforcement officer.

REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The Board approved the Minutes of May 7th and the weekly manifest.

OLD BUSINESS

Selectman Spencer raised discussion on the Summer Road Contract. Two proposals rose to the surface with the best pricing. Henry noted that he and Selectman Eldridge looked at the contractor's equipment. Some concerns were raised regarding the need for workers compensation insurance and contractor bonding both of which have to be taken into consideration when deciding whom to award the contract to, therefore, given these considerations the Board of Selectmen voted unanimously to award the contract to Evans Brothers.

Further discussion was raised regarding upgrades to the transfer station.

The need for a municipal audit was raised. Selectman Swanick would like the board to obtain the names of at least 3 auditing firms qualified to conduct municipal audits and references for each.

Also discussed was the hazardous tree located at 90 Champion Hill Road. PSNH was contacted to find out what their intentions are for removal of the tree. It's been noted the tree is marked with a red ribbon as well as are other trees throughout town. The Board is waiting for a reply.

NEW BUSINESS

Selectman Spencer noted Household Hazardous Waste Day for Effingham residents will be held August 3rd, 2013 behind the Town Hall in Ossipee.

Discussion was raised by Selectman Spencer regarding maintaining the Veteran's Memorial on Lords Hill. Ownership must first be established. The board would like to see it maintained and possibly updated. They would be willing to cover the cost of painting supplies but would further investigate who is responsible for updating the memorial.

PLANNED DISCUSSION

The Board met with Road Contractor Ron Evans. Ron noted his crew is currently grading and another application of calcium chloride will be put down on Tuesday, May 28th. Selectman Spencer commented on Town House Road paving. The 3rd phase will be started this year. The Board will be adding an end paving date to the paving contract. Also discussed was crack sealing. Selectman Swanick would like the board to seek advice from a professional regarding the sections of roadways that would best qualify for crack sealing. She would also like to put together a road plan for paving, crack sealing and maintenance of the roads.

At 6:30pm the Board entered in to non-public session to discuss an ongoing legal matter.

The meeting adjourned at 7:30 pm.

Henry Spencer, Selectman

Date

Theresa Swanick, Selectman

Timothy Eldridge, Selectman