

TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES

May 21, 2013

Selectmen present: Henry Spencer
Timothy Eldridge
Theresa Swanick

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 5:00 pm

The Mail, Manifest and Signature folders were reviewed.

PUBLIC COMMENT

Mr. Falzone attended the meeting to observe, while waiting for an appointment with the zoning officer. He commented on a discussion involving auditing and spoke of his experience with a personal audit. It was explained that a municipal audit is not an IRS audit.

Mr. Potter reported that he recently stopped by the Library and was greeted by Gary Mason, a staff member there. He was impressed with how enthusiastic Gary was while he gave Mr. Potter a tour of all the improvements made to the Library since Mr. Potter was there last.

Randy Burbank reported that the forestry vehicle has been brought to the transfer station. It is meant to be an emergency water supply. He also reported that he is going to pursue further action to collect some Class A uniforms or repayment for same, from previous members of the fire department.

Erik Jones discussed improvements that have been made to the Veteran's honor roll at the Lord's Hill Church.

Jonathan Burbank gave his weekly fire department call report.

SELECTMEN'S COMMENTS AND REPORTS

Selectman Swanick reported that she has spoken with the owner of a firm which provides hands-on assistance with GASB compliance. The Board agreed that it was advantageous to retain a firm to assist in this manner. A proposal for that service will be requested.

Selectman Spencer is going to try to coordinate a meeting to include Bob Boyd, Randy Burbank and Dick Thompson to discuss forest fire protocol and other matters pertaining to that issue.

Selectman Swanick and the Town's transfer station personnel attended a workshop on organic composting.

Selectman Eldridge announced that the 6th grade promotion ceremony will be held on Thursday, June 20th at 6:00 pm. Selectman Spencer will be making the presentation of the certificates of congratulations and dictionaries to the students.

REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The Board approved the Minutes of May 14th and the weekly manifest.

OLD BUSINESS

Selectmen will be meeting with a representative of PSNH to discuss the proposed plan to replace or remove street lighting fixtures.

Selectman Eldridge has followed up with a local realtor working with the Town to determine a fair price for a Town owned property that will be offered for sale. The realtor expects to be able to submit a report to the Board before the end of the week.

Selectman Swanick reported that the lighting audit of municipal buildings has been completed and she is expecting the report to be presented soon. A separate energy audit will be done at the Library/Town Hall next week.

Selectman Spencer will be negotiating with engineering firms for testing of the road surface of Town House Road in the section that was reconstructed and paved last year.

Selectman Spencer spoke with a septic designer about a suitable location for a septic system at the transfer station. The designer noted that there is no need to believe there will be a problem finding a suitable location.

The report of a dangerous tree on the side of Champion Hill Road has raised the question of how to deal with this tree and others. The Town will be working with PSNH and property owners regarding this issue.

NEW BUSINESS

The Board of Selectmen unanimously voted to accept the 2013 first issue property tax warrant.

Selectman Swanick proposed the formation of a Town energy committee. She also spoke about securing professional assistance for long term road planning.

The Selectmen's staff will be researching the best source for making a sign for the transfer station.

PLANNED DISCUSSION

The Board interviewed an accountant being considered to be retained for municipal auditing. The Town needs a new auditor since the previous firm has stopped doing municipal auditing. Tim Greene of Roberts and Greene PLLC answered the Board’s questions and gave an estimate of \$10,000 to \$12,000 for a full audit. This firm was recommended by the Town’s previous auditor who has been working with Effingham for over 12 years.

The Board met with Rebecca Boyden, the ZEO for the monthly update meeting. She has developed a job description for her position. After discussion some edits were agreed on, which will be made. She also reported to the Board that she is receiving an increased amount of applications.

At 7:40 the Board entered in to non-public session to discuss a legal issue.

The meeting adjourned at 7:50 pm.

Henry Spencer, Selectman

Date

Theresa Swanick, Selectman

Timothy Eldridge, Selectman