

TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES

June 18, 2013

Selectmen present: Henry Spencer
Timothy Eldridge
Theresa Swanick

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 5:00 pm

The Mail, Manifest and Signature folders were reviewed.

PUBLIC COMMENT

Mr. Potter reported that the history project at the Effingham Elementary School has finished for the year. He was delighted that he was able to provide pictures to some students of their long deceased relatives. He also noted that the Effingham Library now has put Town Reports in electronic format and suggested it be considered to put them on the Effingham website.

Tom Thompson expressed concern over an article in the newspaper about the Town of Ossipee changing ambulance service in the near future. He suggested that the Selectmen may want to talk to the Town of Wakefield about coverage if the contracted ambulance service leaves the area.

Edith Sharp reported that the Preservation Society will be holding the annual plant sale on June 22nd and will have their yearly homemade strawberry shortcake ready for all to enjoy on June 29th. Both events take place at the Grange Hall.

SELECTMEN'S COMMENTS AND REPORTS

A letter will be drafted thanking the enforcement agencies involved in searching for and locating a young girl who wandered away from the Lakeview facility. Further information pertaining to agencies providing assistance is forthcoming from Chief Butts.

Selectman Eldridge has arranged for a company to repair the cracked tiles in the Municipal Office Building and then strip and buff the floors.

The seniors at Kingwood High School have graduated.

Effingham Elementary School was the site of a Girl Scout troop achievement ceremony on June 17th.

REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The Board approved the Minutes of June 11th and the weekly manifest.

OLD BUSINESS

Selectman Spencer has contacted a road crack sealing contractor who will be assisting him with information about the process and specifications for a request for proposals. Selectman Swanick is arranging for a road assessment to be done. Crack sealing will be one of the issues that will be addressed.

The town owned property on School Street has been listed with a local realtor.

Selectman Spencer will be speaking at the promotion ceremony for 6th graders of the Effingham Elementary School on Thursday.

A letter has been written, and approved by the Town's attorney, to be sent to the paving contractor who applied substandard pavement on the second phase of the Town House Road reconstruction project. The contractor claims the deficiency of the pavement was due to corruption of the mix. Selectman Swanick requested the mailing of the letter be delayed so that she may draft an acceptance page to be signed by the contractor.

NEW BUSINESS

Selectman Eldridge will be putting together a timeline to be utilized in planning the budgeting process for 2014 which will start in early fall.

The owner of the contracted emergency medical/ambulance service will be asked to meet with Selectmen in a non-public session to discuss the Town's current contract.

Selectmen will be drafting proposal specifications for paving, utilizing information provided by an engineering firm. They also will be asking other surrounding communities for a sample of their specifications.

At 6:40 pm the Board entered into non-public session to discuss an ongoing legal issue. They also discussed an issue pertaining to a contractor servicing the Town, presently obligated with a current contract. The Board resumed public session at 7:05 pm.

PLANNED DISCUSSION

Rebecca Boyden, the Zoning Enforcement Officer has created a job description as requested by the Board. She has modified the job description as discussed at a previous meeting. Rebecca discussed some issues that she feels need to be addressed regarding enforcement and translation of the Town’s zoning ordinance. She will be proposing to the Planning Board that some clarification on certain requirements be added to the Ordinance.

The meeting adjourned at 8:10 pm.

Henry Spencer, Selectman

Date

Theresa Swanick, Selectman

Timothy Eldridge, Selectman