

**TOWN OF EFFINGHAM**  
**BOARD OF SELECTMEN**  
**MEETING MINUTES**

September 17, 2013

Selectmen present: Henry Spencer  
Timothy Eldridge  
Theresa Swanick

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 5:00 pm

The Mail, Manifest and Signature folders were reviewed.

**PUBLIC COMMENT**

Officers of the Province Lake Association and other interested parties including a representative of DES reported on several issues pertaining to water quality. The group has established a Lake monitoring program in an effort to avert introduction of evasive aquatic plants to Province Lake, noting that with the shallow depth of the Lake it is unlikely any such infestation could be eradicated. A watershed study is underway. It is hoped that a grant funding will be awarded to assist with expenses to accomplish watershed related modifications advised at the conclusion of the study.

Police Chief Butts thanked Fire Chief Burbank for the donation of lockers for the Police Station.

Chief Burbank reported that he will be conducting an annual fire inspection of Camp Marist on Thursday. He was given a copy of an RFP for ambulance service to review and asked to provide any input he could offer.

Jonathan Burbank gave his weekly report on Fire Department calls.

**SELECTMEN'S COMMENTS AND REPORTS**

Selectmen will be requesting proposals for ambulance service and site work at the transfer station. Both have due dates of October 1<sup>st</sup>.

**REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

The Board approved the Minutes of September 10<sup>th</sup> and the weekly manifest.

**OLD BUSINESS**

Selectman Eldridge reported that he has again contacted the plumber who is going to be putting water heating units in the bathrooms and kitchen. The job is to start in September.

Selectmen met with Mike Pilkovsky to discuss ongoing efforts pertaining to the improvements being made to the transfer station. At Mike's suggestion, Selectmen voted to require contractor liability insurance in the amounts of \$2,000,000 for each occurrence and \$3,000,000 aggregate coverage for the site work. An RFP for that contract will be offered this week, with an October 1<sup>st</sup> deadline for submission.

**NEW BUSINESS**

Selectmen spoke with members of the Budget Committee about the new procedure they have put into place for submission of budget requests.

While in public session, a resident requested to speak with Board members in a non-public session. To evaluate the necessity and legality of the request to enter into a non-public session, Selectman Eldridge spoke to her outside the meeting room. He determined it was a police matter.

**PLANNED DISCUSSION**

Rebecca Boyden, the Zoning Enforcement Officer spoke to Selectmen during her monthly update meeting. She is working on a list of concerns she has about the current zoning ordinance which she will present to the Planning Board as they start deliberating changes to the ordinance.

At 6:05 the Board entered into non-public session to discuss contract issues with the road contractor. That discussion ended at 6:30 pm at which time the Board voted to resume public session.

The meeting adjourned at 9:05 pm.

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Henry Spencer, Selectman

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Date

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Theresa Swanick, Selectman

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Timothy Eldridge, Selectman