

**Town of Effingham, New Hampshire
Historic District Commission**

**Meeting Minutes
August 10, 2015**

Present: P. Potter (Chair), E. Chick (Assistant Chair), N. Potter, H. Spencer (Selectmen's Representative)

Absent: E. Jones (Secretary).

The meeting was called to order at 7:10 p.m. by the Chair. There were no members of the public present.

The minutes of the July 13th meeting were previously distributed by email. It was moved by the Chair to delay the review of the minutes until the next meeting. Seconded by N. Potter. Passed and carried.

The minutes of the July 13th public hearing were previously distributed by email. Having no corrections or additions, it was moved by the Chair to accept the minutes as written. Seconded by E. Chick. Passed and carried.

The Assistant Chair advised the Commission that there was no new correspondence received since the last meeting.

Old Business

1) Historic District Signs.

The Chair and the Secretary's conflicting schedules have prevented a meet-up to move further ahead on this project. The Secretary and the Chair will try to coordinate schedules upon the secretary's return.

2) Historic District maps/Planning Board.

The Assistant Chair commented that she and the Secretary plan to meet to draft proposed changes to the legal description intended to correct original wording that seems to conflict with the intended boundaries within the next month or so. No additional update at this time.

3) Historic Roadside Marker for the Effingham Town Hall building.

The Chair will investigate further with regards to the State funding that is available for projects such as these. No further update at this time.

4) Potential Members/Vacancies on the Commission.

Presently no response on this request for volunteers.

5) Lord's Tavern/Failure to obtain Certificate of Approval.

To date there has still been no response from the property owner of Lord's Tavern regarding the registered letter sent in June of this year. As decided in the July meeting of the Historic District Commission, the case will be turned over to the ZEO for further action.

New Business

1) 2015 Employee/Volunteer/Elected Official of the Year Award

A memo was received from the Board of Selectmen requesting nominations for the 2015 awards.

All Nominations are to be returned to the Board of Selectmen by September 11th.

The Historic District Commission Nomination for Employee of the year will be submitted to the board as requested.

There being no further business to come before the Commission, the meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Elaine Chick
Assistant Chair