

**Town of Effingham, New Hampshire
Historic District Commission**

**Meeting Minutes
October 12, 2015**

Present: P. Potter (Chair), E. Chick (Assistant Chair), E. Jones (Secretary), N. Potter

Absent: H. Spencer (Selectmen's Representative)

The meeting was called to order at 7:03 p.m. by the Chair. There were no members of the public present.

The minutes of the September 14th meeting were distributed. It was moved by the Assistant Chair to accept the minutes as corrected. Seconded by N. Potter. Passed and carried.

The Secretary advised the Commission that no new correspondence was received since the last meeting.

Old Business

1) Historic District Signs.

No update.

2) Historic District maps/Planning Board.

The Chair commended the Assistant Chair and the Secretary for their presentation to the Planning Board on the proposed revisions to the written descriptions of the historic district boundaries.

3) Historic Roadside Marker for the Effingham Town Hall building.

No update.

4) Potential Members/Vacancies on the Commission.

No update.

5) Lord's Tavern/Failure to obtain Certificate of Approval.

The Secretary neglected to send the letter. It will now be sent with a new response date of November 30th, which was approved by the Commission.

6) 2015 Employee/Volunteer/Elected Official of the Year Award.

The Secretary reminded the Commission of the Civic Recognition reception to be held the next evening.

7) Restoration/Maintenance to Historic Effingham Town Hall.

The Secretary advised the Commission that the first project for which grant funding may be pursued would be the restoration of the first floor windows and the installation of new, unobtrusive, custom-made storm windows.

8) 2016 Budget Request.

The request form was received from the Town Administrator and submitted. The next step will be review by the Budget Committee.

New Business

1) Effingham Preservation Society.

An application received from the Effingham Preservation Society (EPS) was not accepted due to the fact that it contained photocopied signatures. The Secretary will follow up with the EPS to resubmit.

There being no further business to come before the Commission, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Erik Jones
Secretary