

Approved: \_\_\_\_\_  
Approved with changes: \_\_\_\_\_  
Unapproved: \_\_\_\_\_

**Effingham Planning Board**  
**November 5, 2015**

**Members Present:** Joanna Bull, George Bull, Lawrence Edwards, Mike Cahalane, Theresa Swanick, Gary Jewell

**Members Absent:** Paul Potter, Bill Piekut (alternate)

**Others Present:** Barbara Thompson, Dianne Park

Minutes recorded by Dianne Park

Meeting called to order at 6:30pm.

**Minutes**

A motion was made by Mike, seconded by George, to approve the minutes from September 24, 2015 as written. All were in favor.

The minutes from October 1, 2015 and October 22, 2015 are still outstanding.

**Review Changes and Formats to Driveway Regulations**

The board reviewed Driveway Regulations and made the following changes:

- Section IV, A
  - Change 'Art. 17' to 'Article 17'
  - Change 'Art. 16' to 'Article 16'
- Section VI, B
  - Change 'Distances' to 'distances'
- Section VI, E
  - Change 'E' to 'E.'
- Section VIII
  - Change 'Separability' to 'Severability'

A motion was made by George, seconded by Mike, to accept the Driveway Regulations as presented with the edits discussed and present this document at the Public Hearing. All were in favor.

**Review Changes and Formats to Site Plan Regulations**

The board reviewed the Site Plan Review Regulations and made the following changes:

- Check the document for any stray punctuation at the end of a statement or any erroneous punctuation in the middle of a sentence.
- Section I
  - Change 'Voters' to 'voters'

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- Section II

Change 'Site' to 'site'

- Section II

Change 'Regulation' to 'Regulations'

- Section IV, A

Change the first paragraph to: 'Site Plan Review Regulations apply to any non-residential or multifamily development, including any change or expansion of use; whenever any changes are proposed which differ from the existing site plan previously approved by the Planning Board; before any construction, land clearing, building development or change is begun; before any permit for the erection of any building or authorization for development on such site. The owner of the property or an authorized agent shall apply for and secure from the Planning Board approval for proposed site development in accordance with procedures outlined in this regulation.'

- Section IV, B1

Change 'No Employees except for family living in house' to 'No employees except for family living in house'

Change 'Restricted Public Access' to 'Restricted public access'

- Section VI, B

Change 'Section XII' to 'Section XI'

- Section VI, D3, second sentence

Change to read: 'Permeable pavement, shall be encouraged.'

- Section VI, D4

Add 'c' before Permeable Pavement'

- Section VI, D5a, second sentence

Change 'Buffer strip' to 'Buffer strips'

- Section VI, D7, first sentence

Change to read: 'Water Supply and Sewage Disposal Systems: These must be sized to adequately meet the needs of the proposed use under the regulations of the NH Department of Environmental Services.'

- Section VI, D8

Change to read: 'Underground or Aboveground Fuel Storage Tanks: These shall comply with the standards of the NH Department of Environmental Services.'

- Section VI, D9

Change 'Storm water Drainage' to 'Stormwater Drainage'

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A motion was made by George, seconded by Theresa, to accept the Site Plan Review Regulations as presented with the edits discussed and present this document at the Public Hearing. All were in favor.

**Other Business**

There was a discussion on Capital Improvement Plan for the town. Joanna will be in touch with Lakes Region Planning Commission and the New Hampshire Municipal Association for further information.

A work session is scheduled for Wednesday, November 12, 2015 at 6:30pm.

A motion was made by Theresa, seconded by Mike, to adjourn the meeting.  
Meeting adjourned at 7:55pm.