

Approved: _____
Approved with changes: _____
Unapproved: _____

Effingham Planning Board
Work Session
April 24, 2015

Members Present: Mike Cahalane, Joanna Bull, George Bull, Gary Jewell, Theresa Swanick
Members Absent: Bill Piekut (alternate), Paul Potter, Lawrence Edwards
Others Present: Barbara Thompson, Dianne Park
Minutes recorded by Dianne Park

Work Session called to order at 6:35pm.

The purpose of the work session is to update Planning Board applications and check lists.

Driveway Regulations

Section IV; third sentence; change to read:

‘A. Applications for driveways involving Steep Slopes (Art. 17), Wetlands (Art. 16), Major Site Plan Review, or Subdivision must be submitted for Planning Board approval.’

Section VI, F; Change sentence to read:

‘A driveway, entrance, exit or approach shall be no closer than 150’ from any intersection of highways and streets whenever possible.’

Section VII, A; Change to read:

‘Applicants for a driveway access permits shall submit a \$25.00 application fee.’
Move this sentence to Section IV, B

Section VII, B; Change to read:

‘Driveway permits expire one (1) year from the initial date of issue. Permits may be renewed prior to expiry with no additional costs.’

Move this sentence to Section IV, C

After making all necessary changes to Section VII, Section VII will be deleted and all subsequent sections will be renumbered.

Section VIII, change to read:

‘A. Waiver requests for driveways involving Steep Slopes, Wetlands, Major Site Plan Review or Subdivision must be submitted to the Planning Board.

B. Any portion of these regulations may be waived where, in the opinion of the Zoning Enforcement Officer, strict conformity would pose an unnecessary hardship to the applicant and such waiver would not be contrary to the spirit and intent of the

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regulations. All other waiver requests must be submitted to the Zoning Enforcement Officer.'

There was a motion by Theresa, seconded by George, to accept all changes to Driveway Regulations. All were in favor.

All Planning Board Checklist Changes

#4 – Change 'five copies' to 'four copies'

#4 – Change the last sentence to read:

'Upon final approval a mylar must be submitted to the Planning Board for the registry of deeds'. Move this sentence to #5

Upon making this change all other check list items must be renumbered.

#6 (new #7) – Delete the last sentence

Fees – Change the 'Advertisement in Local Paper' from '\$100.00' to '\$50.00'

Change the page numbers at the bottom of the page

There was a motion by Mike, seconded by Theresa, to approve all changes to Planning Board check lists. All were in favor. Barbara will make all necessary changes and send updated copies of everything to Gwen.

The board decided that more research was required to see what other town's application and check list look like. Updates to Subdivision Regulations will be on the agenda for May.

Work Session ended at 7:45pm.