

Approved: \_\_\_\_\_  
Approved with changes: \_\_\_\_\_  
Unapproved: \_\_\_\_\_

**Effingham Planning Board**  
**September 3, 2015**

**Members Present:** Paul Potter, Mike Cahalane, Joanna Bull, George Bull, Theresa Swanick, Gary Jewell, Lawrence Edwards

**Members Absent:** Bill Piekut (alternate)

**Others Present:** Dianne Park, Barbara Thompson

Minutes recorded by Dianne Park

Meeting called to order at 6:30pm.

Minutes

A motion was made by Paul, seconded by Gary, to approve the minutes from July 16, 2015 as amended. All were in favor.

Page 1, line 24, change 'Code Enforcement Officer' to 'Zoning Enforcement Officer'

Page 1, line 25, change 'CEO' to 'ZEO'

Page 1, line 28, change 'CEO' to 'ZEO'

A motion was made by Mike, seconded by Theresa, to approve the minutes from August 6, 2015 as written. All were in favor.

A motion was made by Theresa, seconded by Joanna, to approve the minutes from August 20, 2015 as written. All were in favor.

Correspondence

Town & City Magazine

New Business

Paul brought to the Boards attention that when entering and exiting the Grange Hall property a new driveway has been created. The board decided that a Minor Site Plan Review might be necessary. Lawrence will bring this issue before the Board of Selectmen to have the Zoning Enforcement Officer check into the need for a Minor Site Plan Review under Section 4.C #3.

**Review Edits and Continue Work on the Subdivision Regulations**

**Section 6.04**

Changes were:

- 1) first sentence, change: 'The completed' to 'A complete'
- 1) second sentence, change: 'Section IX' to 'Section VII'
- 1) third sentence, change: 'consider' to 'determine'

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- 2) Delete #2 and make the third sentence in #1, #2

- Renumber as follows:

- One (1): stays the same
- Two (2): third sentence of #1
- Number three (3): is now number 4
- Number four (4): is now number 5
- Number five (5): is now number 6
- Number six (6): is now number 3
- Number seven (7): stays the same

-5) Change the old #5 to read: 'The Planning Board will issue the required notice of the hearing to abutters and the general public as per RSA 676:4I(d).

-6) Change the old #6: 'regulations:' to 'regulations;'

-7) Change the old #7: first sentence to read: 'The Planning Board may approve an application with conditions.'

- 7) Change the old #7: 'agencies' to 'agencies,'

#### **Further changes:**

- Delete Section VII 'Major Subdivision'

- Make Section IX, Section VII and change Section 9.01 making #1-A, #2-b etc.

- Change 'A Plat Submission Items' to '9.02 Plat Submission Items' and change Section 9.02 #1-A, #2-B etc.

- Change Section 'B Other' to '9.03 Other' and change Section 9.03 #1-A, #2-B etc.

- Submission Requirements were tabled until the next meeting so people can read the requirements for Site Plan Review in order to have both requirements match.

#### **Section VIII Lot Line Adjustment**

- Add '8.01 Lot Line Adjustments are required for any change of boundaries between abutting lots.

- Renumber the section making the old '8.01' ' 8.02' etc.

A work session has been scheduled for Thursday, September 24, 2015 at 6:30pm.

A motion was made by Paul, seconded by Joanna, to adjourn the meeting.  
Meeting adjourned at 7:45pm.