

Approved: _____
Approved with changes: _____
Unapproved: _____

Effingham Planning Board
February 4, 2016

Members Present: Theresa Swanick, Lawrence Edwards, Paul Potter, Joanna Bull, George Bull, Gary Jewell, Michael Cahalane

Members Absent: Bill Piekut (alternate)

Others Present: Barbara Thompson, Dianne Park, Blair Folts-Green Mountain Conservation Group (GMCG), Susan Slack, James Houle-University of New Hampshire Stormwater Center (UNHSC), Tim Puls-UNHSC, Jason Earl, Brian Taylor, Carole Taylor

Meeting called to order at 6:30pm.

Minutes

A motion was made by Michael, seconded by Theresa, to approve the minutes from January 21, 2016 as written. All were in favor.

GMCG Project – Blair Folts, Susan Slack, Jason Earl, James Houle, Tim Puls

James Houle from the UNHSC, Engineer on the project, went through the plan for the project.

Points discussed:

- Parking
- Building Improvements
- Roadways/Driveways
- Wetland Areas
- Shoreland Permit
- Basement flooding issues and drainage
- Pervious patio

Blair stated they would like to submit an application and had questions concerning procedures and requirements. George explained:

- Engineering Plan that Delineates Wetlands
- Plat
- Hearings Needed
- Waivers
- Major Site Plan
- Check List
- Special Use Permit Information
- Driveway Permit
- Process Requirements Concerning Hearings and Notices

Joanna will ask about being able to do one mailing for all hearings. The updated Site Plan Regulations are not on the town website yet so Barbara will email them to Blair. Theresa will update the town website.

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Zoning Officer Monthly Report

The board discussed whether more information was needed on the report. It was decided to have a meeting between the Zoning Enforcement Officer, the Board of Selectmen and the Planning Board to make sure everyone is satisfied with the format and content.

Correspondence

- Driveway Permit
- Residential Saw Mill adding a roof
- Town and City Magazine

New Business

Lakeview

The Planning Board received a response to their letter inviting Lakeview to come before the Planning Board and explain their project. Lakeview declined the Planning Board invitation stating there was no change of use. George had a conversation with the town attorney who thought is appropriate to get written documentation/description as to what kind of facility was opening. Joanna will respond back to Lakeview asking for written description of their project and using building expansion and traffic patterns as some of the questions needing to be answered.

Christmas Tree Farms

Zoning Enforcement Officer sent an email asking for clarification of a Christmas Tree Farm and what permits are required. The board decided this type of business should be treated as a Farmstand.

2016 Goals & Objectives

Michael suggested some projects for 2016:

- Clarification of Hoop Houses/Green Houses/Temporary Structures
- Accessory Dwelling Units
- Capital Improvement Plan
- Zoning Ordinance Language

The board decided to put this topic on the agenda for April, 2016.

A motion was made by George, seconded by Paul, to adjourn the meeting.
Meeting adjourned at 7:45pm.

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