

Approved: \_\_\_\_\_  
Approved with changes: \_\_\_\_\_  
Unapproved: \_\_\_\_\_

**Effingham Planning Board  
Work Session  
April 14, 2016**

**Members Present:** Mike Cahalane, Theresa Swanick, Tom Thompson (alternate), Len Espie, Gary Jewell, Joanna Bull, George Bull

**Members Absent:** Paul Potter

**Others Present:** Barbara Thompson, Dianne Park

Minutes recorded by Dianne Park

Meeting called to order at 6:40pm.

**2016 Projects**

- Rules of Procedure
- Zoning Enforcement Officer (ZEO) Check List
- Capital Improvement Plan
- Town Applications and Check Lists
- Accessory Dwelling Units
- Camp Ground Ordinance
- Perk Test Data for Subdivisions
- Update Zoning Ordinance Section 16
- Definitions
- Zoning Ordinance Review

After a discussion of all projects a list was formed.

**04/28/16 – Work Session**

- ZEO Check List – George will present a draft
- Article 16 Updates – George will present a draft
- Perk Test / Section 5 Subdivision – Mike

**05/05/16 – Regular Meeting**

- Review of Town Applications and Check Lists

**06/02/16 – Regular Meeting**

- Draft for Accessory Dwelling Units – Mike

**06/15/16 – Work Session**

- Camp Ground Ordinance – Mike

**July – Capital Improvement Plan (Theresa)**

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A work session for July will be set at the July Meeting.

**Other Business**

Mike had an FYI for Snow Rd. Lots 11 and 12. This came before the ZBA for a demolition of a non-conforming structure. The ZBA decided this was not a non-conforming structure and this will come before the Planning Board at a future meeting.

Gary asked the question regarding historic buildings and whether it's the business of the Conway Planning Board to save historic buildings.

A motion was made by Theresa, seconded by George, to adjourn the meeting.  
Meeting adjourned at 7:40pm.