

**Town of Effingham, New Hampshire
Historic District Commission**

**Meeting Minutes
May 9, 2016**

Present: E. Chick (Chair), S. Finn (Assistant Chair), E. Jones (Secretary), N. Potter

Absent: H. Spencer (Selectmen's Representative)

The meeting was called to order at 7:05 p.m. by the Chair. There were no members of the public present.

The minutes of the April 11th meeting were previously distributed by email. It was moved by the Chair to accept the minutes as written. Seconded by the Assistant Chair. Passed and carried.

The Secretary advised the Commission that no new correspondence was received since the last meeting.

Old Business

1) Historic District Signs.

No update at this time.

2) Historic District maps/Planning Board.

The Secretary reviewed the maps received and displayed and distributed copies of the maps to the members of the Commission.

3) Historic Roadside Marker for the Effingham Town Hall building.

No update at this time.

4) Potential Members/Vacancies on the Commission.

No update at this time.

5) Lord's Tavern/Failure to obtain Certificate of Approval.

The Secretary advised that the Notice of Violation had not yet been sent. After a brief discussion about enforcement authority and who holds it (Commission versus Selectmen), it was moved by the Chair to send a Notice of Violation to the property owner with a 30 day deadline to comply. Seconded by N. Potter. Passed and carried.

If further action is required, it will be discussed at the July meeting.

- 6) Restoration/Maintenance to Historic Effingham Town Hall.

No update at this time.

- 7) Creation of a Master List of Data for Historic District Properties

No update at this time.

- 8) Review and Revision of the Regulations.

The Commission began a review of the Historic District Regulations. Proposed changes include ensuring appropriate references to third party documents and resources, creation of a definitions section, and exemptions for small satellite dishes and signs or plaques denoting a historic property. Review of the regulations ended with Section C, Number 24 and will resume at a future meeting or work session.

- 9) Purchase of Pre-Stamped Postcards

The Secretary advised that the postcards have been purchased.

New Business

There was no new business to come before the Commission.

There being no further business to come before the Commission, the meeting was adjourned at 9:23p.m.

Respectfully submitted,

Erik Jones
Secretary