

**TOWN OF EFFINGHAM  
BOARD OF SELECTMEN  
MEETING MINUTES**

June 14, 2016

Selectmen present: Henry Spencer  
Lawrence Edwards  
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

**REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

Selectman Spencer reported the **action** folder contained a request from the Library Trustees the need now is to replace the (3) air conditioners in the Library. Items in **signature** Folder: abatements and exemption applications. **Mail** folder container: Province Lake Association breakfast on July 2, 2016, there are (2) tickets.

The Board approved the minutes of the June 7th meeting and the weekly manifest in the amount of \$209,347.65.

**PUBLIC COMMENT:**

Mike Cauble asked for update on the dilapidated house on RT153. Town Administrator reported that a letter had been done by the Town's Attorney to be sent to the owner, a copy was given to the Cauble's.

Richard Thompson asked where the Board was at with CarePlus's delayed response. Selectman Spencer reported he had a conversation with the Damon, Chief Operator at CarePlus to get clarification on their response time. After a lengthy discussion the Board decided to schedule a meeting with CarePlus either June 21 or July 5. Dick announced on Thursday, June 16 the State Fire Warden, Fire Chief Burbank, Transfer Station Manager Mark Bussiere and Fire Warden Thompson and will be meeting at the Transfer Station for inspection of burning site to obtain burn permit. Dick recommended the yellow fire truck at the transfer station be sold. Dick stated if there was a need to use it, by the time Mark got the truck up and working, the fire department would be at the scene. Selectman Edwards will come up with a minimum bid to post out for sale before scraping it.

Erik Jones asked for clarification on the request from Library Trustee Chair on the replacement of air conditioners at the library. He expressed the need to replace is now, not after searching for cost and options. After some discussion amongst the Board, Selectman Edwards is going to look into commercial cooling units.

Eric Potter noted the State of NH has neglected all the needs of Route 153. Conversation took place about neglected grounds of a property on corner of RTE153/Town House Road. The Board discussed sending a letter to the property owner. Selectman Espie will speak to property owner about mowing the grass and he also offered to take care of it for them. Comment was made that the site line at Snow Road and Route 153 is also impaired.

#### **PLANNED DISCUSSION WITH DEPARTMENT HEADS:**

Highway contractor was unavailable to meet with the Board. He has rescheduled for next week June 21, 2016

#### **SELECTMEN'S COMMENTS AND REPORTS:**

Selectman Spencer will be sending the Library parking lot plan from Bergeron Technical Services for the library parking lot to LCHP. The Health Office issue on Old Pound Road is still pending. The Board did inspections exterior and grounds of the Town Hall and Fire Station #2 buildings this morning.

Selectman Edwards reported the paving was completed at the transfer station. The wall for scrap metal container is to be continued. ADA requirements for walkway were clarified; the Board will proceed with redoing the two walkways at the Municipal Building with asphalt. He reported on two storage units he looked into for the Police Department, (1) 8'X20' \$2450.00 or (1) 8'X40'. He will be in touch with Chief Butts on the size he feels would be adequate for the department's needs. Selectman Espie stated this should be done as soon as possible, since what is going on is illegal.

Selectman Espie spoke on Scott Libby, Electrician came to the Police Station to evaluate the lighting situation and need for additional outlets. Scott is recommending (2) lamp fixtures at \$127.00 a piece X the number of fixtures. Scott will be speaking to Chief Butts about entering the locked closet to evaluate the electrical panel. Once Scott has seen the electrical panel he can write up a quote.

#### **OLD BUSINESS:**

Start date for crack sealing will be by the end of June. Revisit repair of guard rail on School Street. Stevens Road Bridge RFP update: outline has been drafted for RFP, core drilling to be done by Geotechnical Services, Inc. from Weare, NH. The final plan has not been received from DES. Selectman Spencer stated he firmly believes that an Engineer be hired to oversee the bridge project. Claudia reminded the Board, an Engineer oversees the bridge contractor's work.

Bonnyman Road site walk, the group has not requested a meeting with the Board as of yet.

Transfer of sale for the Town owed Wilkinson Swamp property has been postponed.

Selectman Edwards reported Dig Safe came out to Molly Philbrick Road and only staked two areas. Selectman Espie will contact Dig Safe to clarify and report at next week's meeting.

**NEW BUSINESS:**

Selectman Edwards spoke about the Board looking at the personal files and policies. Selectman Spencer asked what is the reason to look at personal files; after much discussion, Selectman Edwards made a motion to review all personal files. A second motion was not put forward. Selectman Spencer stated he is totally against looking through employee personal files. Selectman Espie stated he wasn't comfortable with doing that unless there was a reason and also the individual would be have to be present. After hearing from a member of the audience advising the Board to seek the advice from Town Council, the Board decided it was best to speak to the Town's Attorney before proceeding. The Town Administrator will be in contact with Town Council.

**Paving project on Green Mtn. Road from Highwatch to Ryefield-**The Board reviewed estimates from Dig N Doze and F R Carroll from 2015. The Selectmen's office will contact F R Carroll to obtain updated costs.

**PUBLIC COMMENT:**


Erik Jones asked if all the roads been swept of sand; because Stillings Lane and Iron Works have not been done. The Town Administrator stated the town roads have not been swept. All town owed parking lots have been cleared of sand.

Sheila Jones reported she worked very hard on the State owned property opposite her property; cleaning up brush, raking and picking up sand.

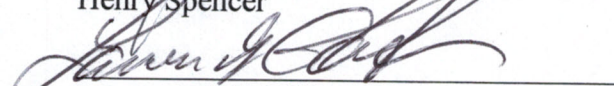
**NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-e)): None**

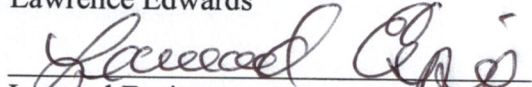
**WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN:**

Adjourned @ 7:00pm

  
Henry Spencer

Date: \_\_\_\_\_

  
Lawrence Edwards

  
Leonard Espie