## Town of Effingham Budget Committee June 07, 2016

Present: Paul Bartoswicz, Mike Pilkovsky, Jim Morris, Leo Racine, Dave Strauss & Mellisa Seamans.

Excused:

Select Board Present: L. Edwards

1. Meeting.		Called to order 7:09 p.m.
2. Approval	Motion	Approved minutes of 03/29/2016.
		Majority approved
3. Budget	Review/	Budget to Actual spreadsheet line items dated 6/07/16.
Committee.	Discussion	
		4130 Executive It was noted the Admin. Asst. money should be under town administrator as no Admin. Assistant exists. Town office rep. covered duties and titles in the office. Additionally the Town office rep. covered how funds are being changed due to personnel changes.
		4312.5 Winter roads It was noted 71K was left and a question was asked if this was sufficient for remainder of the year. Select Board (SB) member responded that they pay the line item in 6 equal payments (December thru May) and funds were sufficient.
		4312.3 Road maint.  Question on remaining funds stated at select board meeting (21K) and spreadsheet total (47K). SB member stated that the 41K for grading was not completely used and quoted meeting total of 21K included the 41K as if it was.
		4220 Fire/Rescue Question on training amount total being almost exhausted with 6 months left in the budget. SB member responded that he will ask chief about this. It was noted money in fire budget could be moved to cover more training if needed. Question about freightliner insured repairs line item having a \$5,596.01 total. SB member explained some amounts are reimbursable but he will look into line item further.
		4140 Election & Registration Budget member asked why total for this line item was \$31,621 as article 15 of the warrant had a total of \$34,166.It was noted that due to the state reporting via MS-737 that line item 4140 & 4141 were added together for the article 15 warrant article. Election & Registration did get funding of original budgeted amount of \$31,621.

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3. Budget	Review/	4191.2 Enforcement officer
Committee. Continued	Discussion	Question on expended total and remaining funds in relation to remaining months. SB member covered that this was due to the assigned work load of the office and funds were sufficient for the remaining budget cycle.
		4909 Other capital improvements Question on Stevens road work/cost. SB member covered the existing schedule and what work is needed to be done. Cost will be determined once the request for bid is received back and they are hoping to issue the bid request next week.  SB member covered the proposed box culvert to be used and it's estimated cost of 17K.
		Requested Town office rep. to add a column to the budget Vs actual for a percentage used. Additionally a revenue sheet was requested.
	Other business	Question concerning the library parking lot funds. SB member covered that this was not budgeted. It was noted that the trust fund balance was funded to do the normal work of the building. Receipts from prior years helped set the yearly trust fund budget. It was stated that if funds were needed for the parking lot work it should be budgeted in the budget cycle the work was planned. It was noted that grants were the first funding step.
		Agreed to hold an August 02 meeting.
Adjournment		Adjourned at 7:56 p.m.
Next Meeting	August 02, 2016 6:45 p.m.	Review Budget to Actual spreadsheet and any other business which may arise.