

Approved: _____
Approved with changes: _____
Unapproved: _____

Effingham Planning Board

August 4, 2016

Members Present: Paul Potter, Mike Cahalane, Len Espie, Joanna Bull, Gary Jewell

Members Absent: George Bull, Theresa Swanick, Tom Thompson (alternate)

Others Present: Barbara Thompson, Dianne Park, Jim Morris

Minutes recorded by Dianne Park

Meeting called to order at 6:30pm.

Minutes

A motion was made by Mike, seconded by Paul, to approve the minutes from July 7, 2016 as written. All were in favor.

A motion was made by Mike, seconded by Paul, to approve the minutes from July 14, 2016 as written. All were in favor.

Public Comment

Jim Morris was present to discuss the Master Plan. He gave background information on Master Plan updates. It seems the copy of the Master Plan that is on the Effingham website is missing the signature page. Jim and Barbara have been looking for it and cannot find it. They have a copy of all the minutes, which state the Master Plan was signed but the signature page is missing. A motion was made by Joanna, seconded by Paul, to resign the Master Plan signature page. All were in favor. Joanna will send an email to Bill Piekut and Jory Augenti asking them to come to the town hall and re-sign. Jim volunteered to insert the missing page on all copies of the Master Plan. The board also decided to insert 'Official Master Plan of the Town of Effingham adopted and signed on May 1, 2014' on the title page. Copies as follows:

- 1 copy will be printed and given to the Town Clerk
- 1 copy for the town hall lobby
- 1 copy of signature and title page to be inserted in library copy
- 2 copies for town hall

Correspondence

ZEO Monthly Report

Joanna will be in touch with the ZEO concerning penalties and updated ordinance. The ZEO will be invited to come to the August 18th work session to discuss ZEO check list and Accessory Dwelling Units (ADU). Michael will email bullet points for ADU's to Planning Board members beforehand.

The town attorney is doing a follow-up on the meeting between Lakeview and the Planning Board.

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Old Business

Finish checklists and applications.

Barbara will format and send out Special Use Wetlands Application & Checklist as well as Steep Slopes.

Volunteer Merger

Changes were:

Page 1

- Change the title from 'Application and Checklist' to 'Checklist and Application'
- Add 'Date Submitted' before 'Applicant'
- Change 'MAP/LOT' to 'Map(s)/Lots'

Page 2

- Change 'Address' to 'Applicants Mailing Address'
- Change the first reference of 'I/We' to 'I/we'
- Delete 'located on _____ Road'

A motion was made by Mike, seconded by Gary, to accept the Voluntary Merger as revised. All were in favor.

7:45pm – Joanna left the meeting and Mike ran the rest of the meeting.

Other Business

Westward Shore - Freedom sent a letter opposing the application.

There was a discussion on Effingham's need for a Professional Line to hire Engineers if necessary in the future and the New Hampshire Municipal Association is having law lectures on October 15, 2016. People can go on line and see the schedule

A motion was made by Paul, seconded by Len, to adjourn the meeting.
Meeting adjourned at 7:55pm.