

Effingham Zoning Board of Adjustment Meeting Minutes May 4, 2016

- 5 Present: Jory Augenti, Tim White, Mike Cahalane, Tom Hart
Others Present: David Strauss, Tim Murphy, Ralph Thompson
Minutes prepared by Barbara Thompson

The meeting was called to order at 7:00 pm.

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Approval of Minutes:

Tom moved and Jory seconded to approve the minutes of April 6 as presented. The motion passed.

- 15 **Correspondence:** None

New Business: Dave Strauss and Tim Murphy were in attendance to express an interest in becoming members of the Board. Mike said he would like to have a letter of intent from both men for the sake of a paper trail. Dave turned his in and Mike read it. Tim said he could supply one at the next meeting. Mike then gave a brief overview of the duties of the ZBA. Tim W. moved to consider the applications of Tim M. and Dave pending Tim's letter of intent. Tom seconded and the motion passed.

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Jory felt Dave might be a better choice as a sitting member with Tim M. as an alternate because Dave has some experience working on a Town board. Tim Murphy felt he had good qualifications because he has "local knowledge" of residents and lay of the land in Town. Mike reminded Tim M. that the Board must be impartial when deciding cases and follow definitive rules in the process. Tim W. moved to have Dave be the sitting member on the Board with Tim M. acting as an alternate. Jory seconded. The motion passed.

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There was further discussion on the workings of the ZBA, useful workshops and manuals.

Old Business:

- Rules of Procedure: Mike moved and Tim seconded to accept the changes made during the last meeting. The motion carried.
- Application cover sheet: The members went over the suggested changes from last meeting. Tim moved and Jory seconded to accept the changes to the application coversheet as presented. The motion passed.

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A final review and adoption will take place at the next meeting.

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Other Business: Mike brought the Board up to date with the goals of the Planning Board for this year that may have an effect on the ZBA cases: checklist for the ZEO, accessory dwelling units for 2017, zoning ordinance definitions and definition of footprint relative to campgrounds.

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Jory moved and Tom seconded to adjourn the meeting. The motion passed and the meeting ended at 8:30 pm.

These minutes are considered draft until approved at a future regular meeting of the ZBA. Any changes or corrections will be noted in the next meeting minutes.