

## Effingham Zoning Board of Adjustment Meeting Minutes June 1, 2016

- 5 Present: Jory Augenti, Tim White, Mike Cahalane, David Strauss, Tim Murphy(alternate)  
Absent: Tom Hart  
Minutes prepared by Barbara Thompson

The meeting was called to order at 7:00 pm.

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**Approval of Minutes:** Mike moved and Dave seconded to approve the minutes of May 4 as presented. The motion passed.

**Correspondence:** Invitation to the LRPC annual meeting.

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**New Business:**

**Old Business:**

Review of edits to the Rules of Procedure: Final edits were made as follows:

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Bold RSA's where needed

Meetings: Strike "Rules for posting meetings shall be referred to in Appendix B."

Meetings: #2. Quorum: b) first line – replace "himself" with "themselves"

Application/Decision: #2. Public Notice – add RSA 675:7 at the end of section a).

Records: #3. - Add RSA 91-A:2 at the end.

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Amendments – Add RSA 676:1 at the end.

Jory moved and Mike seconded to accept the updated changes. The motion passed.

Application cover sheet: Minor scribner edits – take out the bold in #6, spacing and font. There was discussion on the fee structure. Should a rehearing be charged a lower rate? Mike told the members that the PB will be working on a capital improvement plan this year which could pave the way for impact fees for larger construction projects. All of this will affect the fee structures.

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It was suggested to add an initial box on every page of the applications.

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Another change was to make separate lines for the name and phone numbers of the applicant and agent (if applicable) on the special exception application.

Mike moved and Tim seconded to accept all the edits and changes to the instruction sheet and application for special exception. The motion passed.

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Copies of the most current applications will be sent to the members for review at the next meeting.

**Other Business:** Jory presented a possible definition for footprint for Mike to bring to the PB.

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He said he was trying to make the definition very simple and uniform because changes to footprint were made with the amendment of Section 708. The definition needs to be consistent throughout the zoning ordinance. Mike has two other definitions for footprint for the PB, one from him and the other from the Code Enforcement Officer. All three definitions will be sent to the members for review.

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*These minutes are considered draft until approved at a future regular meeting of the ZBA. Any changes or corrections will be noted in the next meeting minutes.*

Approved \_\_\_\_\_  
Approved with changes \_\_\_\_\_  
Unapproved \_\_\_\_\_

Discussion continued on Section 708 regarding the definition of footprint, drip edge, two foot over hang and the duties of the Code Enforcement Officer.

55 Jory moved and Tim seconded to adjourn the meeting. The motion passed and the meeting ended at 8:40 pm.

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