

## Effingham Zoning Board of Adjustment Meeting Minutes August 3, 2016

- 5 Present: Jory Augenti, Tim White, Mike Cahalane, David Strauss, Tom Hart  
Absent: Tim Murphy (alternate)  
Minutes prepared by Barbara Thompson

The meeting was called to order at 7:05 pm.

10

**Approval of Minutes:** Jory moved and David seconded to approve the minutes of July 6 as amended. The motion passed.

- Line 22: S/B Town Clerk not Tax Collector
- Tim seconded the minutes, not Tom.

15

**Correspondence:** Mike let the board know about 2 pieces of information he had received.

- NH Municipal Association workshops coming up this fall
- Notification from GMCG regarding the engineering report on the Westward Shores Campground project.

20

### **Old Business:**

- Rules of Procedure – The final draft was adopted and signed. A copy will be given to the Town Clerk, a copy will be in the minute notebook in the foyer and a few copies will be kept on file.
- Province Shore Campground – The condition of site plan review from Special Exception has not been met. Originally Mike was going to send correspondence to the PB and have them follow through with the Zoning Enforcement Officer (ZEO). Mike suggested a letter be sent to the campground with a cc: to the PB and ZEO instead, and it might be a good idea to pass this by the Town attorney to see if this is the way to go. Jory suggested that maybe the Town attorney write the letter. Tim explained there is nothing in the ordinance for follow up on failure to comply. Since the board has no enforcement ability can the board revoke the approval and start over? It was agreed to get in touch with the Town attorney, explain the situation and get his input. Mike will take care of this.
- Mike brought up the idea of the board having a legal/professional line in the ZBA budget to give the board the flexibility to hire an attorney or engineer. This will be discussed further during the budget process in October.
- Application form – The recording secretary submitted an edited draft of David's application form for consideration. Further edits were made. (See attached) Mike moved and Jory seconded to accept the changes and approve the application draft as final. The motion passed. The additional edits will be made and the final draft will be presented for adoption at the September meeting.

25

30

35

40

45 **New Business:** none

*These minutes are considered draft until approved at a future regular meeting of the ZBA. Any changes or corrections will be noted in the next meeting minutes.*

**Other Business:**

- 50 • Tim M. had made suggestions about adding certain maps to the zoning ordinance based on his research on the Freedom zoning ordinance. Mike said he had looked at the maps Tim was talking about and found that they would not reduce to 8 ½ x 11 well. They would be too hard to read and suggested the idea be tabled.
- 55 • Mike gave an update on PB board activity. He feels the goals list is progressing slowly. The following items are still on their agenda. Some of these items will have an impact on the ZBA.
  - Foot print definition – this item is important as it also relates to campgrounds.
  - Capital Improvement Plan
  - 60 ○ ZEO home occupation checklist up for approval
  - Checklist and application revisions
  - Accessory Dwelling Units mandated by the State
  - Wetland buffer update
  - Definitions
  - Restaurant requirements
  - 65 ○ Perk tests for 5 acres or less has been done
  - ZEO monthly reports are coming on schedule
  - Soil mapping relative to ADUs

70 Tim moved and Jory seconded to adjourn the meeting. The motion passed and the meeting ended at 8:50 pm.