

Approved: _____
Approved with changes: _____
Unapproved: _____

**Effingham Planning Board
June 1, 2017**

Members Present: Mike Cahalane, Theresa Swanick, Paul Potter, Gary Jewell, Elaine Chick (A)
Members Absent: Henry Spencer, Joanna Bull, George Bull
Others Present: Cheryle Feirick, Dianne Park, Rebecca Boyden

Meeting called to order at 6:30pm.

Minutes

A motion was made by Mike, seconded by Paul, to approve the minutes from May 4, 2017 as amended. All were in favor.

Page 1, under 'Correspondence', third bullet, second sentence, change: 'This check list was previously presented by to the board on April 6, 2017 with no discussion.' To: 'This check list was previously presented to the board on April 6, 2017 with no discussion.'

Page 1, under 'Correspondence', sixth bullet, second sentence, change: 'The town was asked to submit in writing to them is so.' To: 'The town was asked to submit in writing to them if so.'

Page 3, under 'Other Business', last sentence, Change: 'Mike asked who informs the applicant when they need to get state approval; board members felt it is the applicants responsible to know, or to ask.' To: 'Mike asked who informs the applicant when they need to get state approval; board members felt it is the applicant's responsibility to know, or to ask.'

A motion was made by Mike, seconded by Gary, to approve the minutes from May 16, 2017 as written. All were in favor.

Correspondence

- LRPC Annual Meeting is scheduled for June 26, 2017 at the Wolfeboro Inn
- The Planning Board was cc'd on a decision from the Zoning Board of Adjustment on a variance for Province Shore Campground.
- Town Permits were reviewed.

New Business

Priorities

The board decided to make the first priority the Capital Improvement Plan (CIP). In doing so, they decided to schedule regular work sessions on the third Thursday of every month with the sole item being CIP. This will be on the agenda for next month. The next work session is scheduled for June 22, 2017. Cheryle will inform the Budget Committee.

Open Space Subdivision

The Zoning Officer had a problem with chart 1 on page 50 of the Zoning Ordinance. After discussion it was decided that she would bring written changes to the next meeting.

Approved: _____
Approved with changes: _____
Unapproved: _____

Adopted Dates of Articles

The Zoning Officer is updating adoption dates with a packet showing adoption dates of proposed amendments for each year.

Update Voluntary Merger Checklist/Application

Theresa updated this because last year the State of NH made changes. Theresa will follow-up with specific changes to this application/check list. The board will look at other applications/check lists for possible review. This topic will be on the agenda for next month asking all board members if this can be done outside of regular meetings. The board will also review the definitions for Check List and Application.

Zoning Ordinance Review

The board decided to review the Zoning Ordinance Article 1 through 12. They will take 20 minutes from each regular meeting and, as a group, read through the first 12 articles, marking where questions arise. They will then, go back and detail updates where needed. From Article 13 forward, each article will be tackled separately.

Other Business

Rebecca suggested putting 'storage containers' on a 'tickler file' for future discussion.

Dianne informed the board that as of December 31, 2017 she is resigning. She will give a formal letter later in the year.

A motion was made by Elaine, seconded by Paul, to adjourn the meeting.
Meeting adjourned at 8:25pm.