

**Town of Effingham, New Hampshire  
Historic District Commission**

**Meeting Minutes  
May 8, 2017**

Present: E. Chick (Chair), S. Finn (Assistant Chair), E. Jones (Secretary)

Absent: L. Espie (Selectmen's Representative)

The meeting was called to order at 7:07 p.m. by the Chair. There were three members of the public present. Those individuals were: John Meisner, Elizabeth Nordbeck, and Bruce Robinson.

*Note: At this time, the Chair suggested that the Commission move to New Business first, in order to accommodate members of the public in attendance. The other members of the Commission concurred. The minutes of the meeting, however, will be presented in their usual order.*

The minutes of the April 10<sup>th</sup> meeting were previously distributed via email. It was moved by the Chair to accept the minutes as written. Seconded by the Assistant Chair. Passed and carried.

The Secretary advised the Commission that two new pieces of correspondence were received since the last meeting. The first was the NH Preservation Alliance newsletter. The second was a memo from the Board of Selectmen regarding a land use boards meeting that will be discussed under new business.

The Chair also had two additional pieces of correspondence. The first was an email announcement from the Board of Selectmen regarding the land use boards meeting that will be discussed under new business. The second was an email announcement from the Effingham Preservation Society, advising the Commission that on June 24<sup>th</sup> from 9 a.m. to 2 p.m. they will once again be hosting/presenting their "Drakesville Day" street fair and invite the Commission to participate. The Commission determined that due to other commitments, none of the Commission are available to staff a table, game, etc. The Chair will advise the Society but thank them for the invitation. In addition, the Society advised that on June 28<sup>th</sup> at 6:30 p.m. they will be hosting the New Hampshire Preservation Alliance, who will present their "52 Barns in 52 Weeks" program on barn preservation, including information on barn assessments and assessment grants, and tax credits available to barn owners.

The Secretary moved that all old business items be postponed until the next regular meeting of the Commission on June 12, 2017, noting that because he must leave earlier than usual, quorum would be lost. Seconded by the Chair. Passed and carried.

Old Business *(All discussions postponed until the June 12, 2017 meeting)*

- 1) Historic District Signs.
- 2) Historic Roadside Marker for the Effingham Town Hall building.
- 3) Potential Members/Vacancies on the Commission.
- 4) Lord's Tavern/Failure to obtain Certificate of Approval.

- 5) Restoration/Maintenance to Historic Effingham Town Hall.
- 6) Creation of a Master List of Data for Historic District Properties.

#### New Business

- 1) Nordbeck/Robinson Certificate of Approval Application – 165 Hobbs Road.

The Secretary reviewed the application and reported to the Commission that the application is complete. In anticipation of this determination, the Chair had advised the applicants by telephone on May 3<sup>rd</sup> that the initial review of their application would occur at this meeting.

The Commission determined that, since the proposed work, which includes the moving of one structure and the construction of another, represents a significant change to the property, a Public Hearing is required. In order to accommodate the applicant's preferred project schedule and since a work session had already been planned for that evening, the Commission set Monday, May 22, 2017 at 6:30 p.m. as the date and time for the Public Hearing. The Secretary will handle the required mailings, postings, and other notices.

The Commission determined that an official site visit is not required, since the documentation submitted with the application appears to provide all the information needed in order to make an informed decision. The applicant indicated that Commission members were welcome to tour the property on their own, if they wished to do so, between now and the evening of the Public Hearing.

The Commission reviewed, informally, the details of the applicant's Certificate of Approval request, including allowing comment by the applicant on elements of the application and the work proposed within it. The application will be officially reviewed at the Public Hearing in greater detail.

- 2) Memo from the Board of Selectmen re: Dates for a Land Use Boards Meeting.

The Secretary reported that a memo had been received from the Board of Selectmen requesting that a preferred Monday evening in early June be selected by each land use board for the purposes of a joint meeting to discuss issues which might be taken to Town Counsel for the purposes of providing guidance.

The Chair reported that since that memo was issued, an email was sent to the land use board chairs indicating that for scheduling reasons, the Board of Selectmen have chosen Monday, June 19<sup>th</sup> at 7 p.m. as the date and time for the above referenced meeting. Commission members are encouraged and requested to attend if at all possible.

There being no further business to come before the Commission, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Erik Jones  
Secretary