

Approved: DP1-3-13

Approved with changes: \_\_\_\_\_

Unapproved: \_\_\_\_\_

**Effingham Planning Board  
December 6, 2012**

5 **Members Present:** Jory Augenti, Bill Piekut, Paul Potter, Joanna Bull, George Bull  
**Members Absent:** Theresa Swanick  
**Other Present:** Barbara Thompson  
Minutes recorded by Dianne Park

10 Meeting called to order at 6:32pm.

**Minutes**

There was a motion by Bill, seconded by Paul to approve the minutes from November 1, 2012 as written. All were in favor.

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**Set Date for Master Plan Hearing and Subdivision Updates**

The hearing for the Master Plan updates will be scheduled for 7:00pm on Thursday, January 3, 2013, at the regular Planning Board Meeting. Immediately following the Master Plan Hearing will be a hearing on the Subdivision Updates. Barbara will make 15 copies of all required documents and email to all members copies showing track changes.

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**Major/Minor Site Plan Check List**

There was a motion by Bill, seconded by Jory to remove 'draft' from the Major & Minor Site Plan Check List and consider them final working documents. All were in favor.

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**Map Update**

Jory is working on the map updates.

**Natural Resource Chapter**

30 Emelyn sent out another version of the Natural Resource Chapter for the Master Plan. This will be on the agenda for the next meeting and Barbara will provide copies with page numbers and 'draft' date input onto the document.

**Voluntary Merger**

35 CC& C Realty Trust, Frank Cormo-Trustee

An application for a voluntary merger was before the board for tax map #101 lots, 58 and 59. After reviewing maps of the lots it was discovered that a structure is on the boundary line between lots 57 and 58. The application will be sent back to the applicant stating that because of a structure being on the boundary line of lots 57 and 58 the options are either survey lot #58 or merge lot #57, 58 and 59 with the stipulation that only one dwelling unit be on the combined lots.

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**Survey Plat from Alan Fall**

The board received a new plat with the property lines resurveyed. This will be properly filed and kept on record.

5 **Correspondence**

Town & City Periodical – passed around to read

FEMA CD: Town of Effingham Flood Zone Map – kept for file

Master Plan expenditure sheet from Claudia – The amount of \$329.66 was incurred for Master

10 Plan expenses and the cost will be taken out of Planning Board Budget line #4191.1. Barbara will get the updated balance in the Master Plan Account.

George will follow-up with Mike Izard on getting a proposal for a Capital Improvement Plan.

Meeting adjourned at 7:15pm.

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