

Approved: _____
Approved with changes: _____
Unapproved: _____

Effingham Planning Board

April 19, 2018

Members Present: Elaine Chick, Mike Cahalane, Paul Potter, Gary Jewell, Grace Fuller (alternate)

Members Absent: Theresa Swanick, Gary Dean (alternate)

Others Present: Dianne Park, Rebecca Boyden, Anne Papallo owner of the Old Red and White, Chuck Fuller

Meeting called to order at 6:30pm.

George Bull ran the meeting in the absence of Chairman-Theresa Swanick.
Grace Fuller is a full member in place of Theresa Swanick.

Other Business

George read a letter from Camp Marist explaining they wish to extend a cabin 16' long and 14' wide to add a bathroom with 3 sinks, 4 toilets and 4 showers. They want to know if this project is a Minor or Major Site Plan Application. The board decided to have them start with a Minor Site Plan Application and a Major might be needed once the procedure is started and also asked for supporting documents on the current septic system.

Public Comment

Anne Papallo owner of the Old Red and White on Province Lake Map 103 Lot 28; seeks advice on whether reopening the store is a Minor or Major Site Plan Application. Anne was present and the board reviewed her application and told her to move forward with a Minor Site Plan Application but once the procedure is started a Major might be needed. They gave her direction on missing information (i.e. abutter list, certified mailers for abutters, and the tax card).

Rebecca left the meeting at this point.

Correspondence

The Home Occupation Check List has been approved.

A Notification was received from Lakes Region Planning Commission (LRPC) on Aquifer Protection Committee Meeting.

Capital Improvement Plan (CIP)

The board discussed various issues surrounding the formation of a Capital Improvement Plan. Chuck Fuller volunteered to be on the CIP Committee. Points discussed:

- Where to start with a CIP?
- Formation of a CIP Committee
- LRPC to facilitate
- Do we have the funds to hire LRPC?

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- Buy-in from other town boards
- Historical Data

The board decided to have LRPC come and give a formal presentation on formation of a CIP. The target date for this is Thursday, May 17, 2018. Mike will get in touch with LRPC to schedule this. Mike will also reach out to Claudia to make sure she can attend as well as Dave Strauss from the Budget Committee.

The next meeting is Thursday, May 3, 2018 on the agenda will be a discussion of administrative duties.

A motion was made by Gary, seconded by Elaine, to adjourn the meeting.
Meeting adjourned at 8:30pm.