

Effingham Planning Board

May 3, 2018

Members Present: Theresa Swanick, Elaine Chick, Mike Cahalane, Grace Fuller (A), Paul Potter, Gary Dean (A)

Members Absent: Gary Jewell, George Bull

Others Present: Dianne Park, Rebecca Boyden

Meeting called to order at 6:30pm.

Gary Dean is a full member for tonight's meeting in place of Gary Jewell.

Grace Fuller is a full member for tonight's meeting in place of George Bull.

Minutes

A motion was made by Mike, seconded by Elaine, to approve the minutes from April 19, 2018 as written. All were in favor.

Theresa went over the new Planning Board binders and various other Planning Board rule documents. Elaine will edit the abutter list and add the statement that 2 copies of mailing labels are required.

Correspondence

The March and April Zoning Report were received.

A letter was received from Camp Marist explaining their wishes to extend a cabin and add bathroom and shower facilities. They want to know if the project is a minor or major site plan review. A copy of this letter was received, from the ZEO, at the Planning Board meeting on April 19, 2018. It was decided that a minor site plan review was needed. The ZEO notified Camp Marist of the board's decision.

Home Occupation Check List

A Home Occupation Check list received at the April 19, 2018 Planning Board meeting was not dated and signed by the board chairman. The check list was from Matthew Salvatore M410 L22 on Old Pound Rd. He wishes to have a small batch beer brewing business, which will be sold at local farmers markets. The board discussed the home occupation application check list and it was approved on 5/3/18 with a note stating the applicant must comply with all state and federal regulations. Theresa will write the notice of decision and send to the applicant. The Home Occupation Check List form will be edited at a future meeting.

The application for a minor site plan review for Anne Papallo, owner of the Old Red and White on Province Lake Map 103 Lot 28, was received. The notice to abutters will be sent out. the date of June 7, 2018 was set to review the application as complete and if it is complete the public hearing will move forward on that same date.

Lot Mergers

Lois Poster had several lot mergers. The lots were location in the Ingraham Subdivision in the Province Lake District.

Case #18.05-1: Map 417 Lot 60 and 61 – case approved.

Case #18.05.2: Map 417 Lot 63 and 64 – case approved.

Case 18.05-3 Map 417 Lot 74, 75 and 76 – case approved.

Case 18.05-4 Map 417 Lot 51 and 58 – case approved.

Case 18.05-5 Map 417 Lot 52, 53, 54, 55, 56 and 57 – case approved.

Rules of Procedure

Updates to the Rules of Procedure will be on the agenda for next month.

Capital Improvement Plan (CIP)

The board discussed labeling the work session, scheduled for the 3'd Thursday of each month, strictly CIP Work Sessions. Lakes Region Planning Commission (LRPC) will be coming to address Effingham on June 14, 2018 at 6:00pm. The board was asked to find and print copies of the first Tuftonboro CIP for review at the next CIP meeting.

A motion was made by Elaine, seconded by Paul, to adjourn the meeting.

Meeting adjourned at 8:35pm.