

**Town of Effingham, New Hampshire
Historic District Commission**

**Meeting Minutes
January 8, 2018**

Present: E. Chick (Chair), S. Finn (Assistant Chair), E. Jones (Secretary), L. Espie (Selectmen's Representative)

Absent: None

The meeting was called to order at 7:00 PM by the Chair.

Distribution and Review of Minutes: December 11, 2017 minutes were distributed and reviewed. A motion to accept minutes as written was made by S. Finn. Seconded by L. Espie. All were in favor.

No New Correspondence received since our last meeting. New Planning and Land Use books were distributed to the Commission members.

Old Business

1) Historic District Signs.

No update. The former Chair will provide the Historic Register markers to the Commission soon.

2) Historic Roadside Marker for the Effingham Town Hall building.

No response yet from the State to the application.

3) Potential Members/Vacancies on the Commission.

No updates. Vacancy to fill one full seat and two alternate seats.

4) Lord's Tavern/Failure to obtain Certificate of Approval.

Action filed, Notification from the lawyer indicated the property owner refused the certified mail. Legal counsel is petitioning the court for permission to post in a local newspaper.

5) Creation of a Master List of Data for Historic District Properties.

No further progress to date.

New Business

- 1) HDC Rules of Procedure are due to be reviewed and revised for the new year. The Secretary will send out copies of the current Rules of Procedure to the Commission members in preparation for review at the next meeting.
- 2) The Chair received a telephone message from Rebecca Sanborn, a property owner in the Lord's Hill district. She inquired about replacing the existing roof on her property with another metal roof and inquired about replacing it with a different color. Galvanized steel to Forest Green. The Commission agreed that roof replacement is a part of home maintenance and a certificate of approval is not needed. A follow up communication, indicating a Certificate of Approval is not needed for this maintenance, will be made to Ms. Sanborn.

There being no further business to come before the Commission, the meeting was adjourned at 7:55 PM.

Respectfully submitted,

Elaine Chick