

**Town of Effingham, New Hampshire
Historic District Commission**

**Meeting Minutes
March 12, 2018**

Present: E. Chick (Chair), S. Finn (Assistant Chair), E. Jones (Secretary), L. Espie (Selectmen's Representative)

Absent: None

Others Present: None

The meeting was called to order at 7:00 PM by the Chair.

Review of Minutes: February 12, 2018 meeting minutes were reviewed. A motion to accept minutes as corrected was made by E. Jones. Seconded by S. Finn. All were in favor.

February 26, 2018 work session minutes were reviewed. A motion to accept minutes as corrected was made by E. Jones. Seconded by S. Finn. All were in favor.

Correspondence: NH Preservation Society ~ New Hampshire Old House & Barn Expo. Saturday and Sunday * March 24-25, 9am – 5pm. Held at the Radisson, 700 Elm Street in Manchester, NH. Admission fee \$10.00 per adult.

Old Business

1) Historic District Signs.

The Historic Register placards are back from Sign One with enlarged drill holes. The Chair will install the placards as soon as weather permits. Once installed this Business shall be considered complete.

2) Historic Roadside Marker for the Effingham Town Hall building.

State application pending. No News.

3) Potential Members/Vacancies on the Commission.

No updates. Vacancy to fill one full seat and two alternate seats. Mr. Espie reported there may be a change in the Selectman's representative following the Town election on Tuesday 3/12/2018. More to come.

4) Lord's Tavern/Failure to obtain Certificate of Approval.

No additional updates or communication on this topic.

5) Creation of a Master List of Data for Historic District Properties.

No further progress to date.

6) HDC regulation violation involving installation of Solar Panels without Certificate of Approval.

The Chair distributed copies of communication with Rebecca Boyden, ZEO, and Matt Serge, the Town's Attorney, regarding the violation. Ms. Boyden stated that she would follow up by contacting the property owner, informing them of her error and referring the property owner to the HDC to file an Application for Certificate of Approval. Attorney Serge indicated the HDC should proceed with our application process as defined in our rules of procedure.

7) Rules of Procedure ~ Review and Revision

The Chair distributed the latest draft, dated 2/26/2018, for review of changes to date and further discussion. After lengthy discussion on RSA 676:4 it was unclear if this RSA applies to Historic Districts. The Chair will enquire with the NH Municipal Law Association for clarification. The Commission will continue work on the Rules of Procedure at the next regular meeting.

New Business

1) No New Business

There being no further business to come before the Commission, a motion to adjourn was made by E. Jones. Seconded L. Espie. All in favor.

Meeting adjourned at 8:56 PM.

Respectfully submitted,

Elaine Chick
Chairman