

**Town of Effingham, New Hampshire  
Historic District Commission**

**Meeting Minutes  
June 11, 2018**

**Present:** E. Chick (Chair), E. Jones (Assistant Chair), S. Finn (Secretary)

**Absent:** J. Meisner (Selectmen's Representative)

**Others Present:** There was one member of the public present. That individual was: C. Fuller.

The meeting was called to order at 7:00 PM by the Chair.

**Election of Officers:** Sandy accepted the appointment as Secretary.

**Note:** At this time, the Commission moved to New Business first, in order to accommodate the member of the public in attendance. The minutes of the meeting, however, will be presented in their usual order.

**Review of Minutes:** The minutes of the March 12th meeting were distributed. It was moved by the Assistant Chair to accept the minutes as corrected. Seconded by the Secretary. Passed and carried. No meeting was held in April due to lack of quorum. Review of May 2018 minutes: postponed until next meeting due to lack of quorum.

**Correspondence:** The board reviewed a letter submitted by Eric and Gayle Hollister of 8 Old Pound Road describing the plan of action for painting the west-facing metal roof that has 15 solar panels attached. The painting of this section of roof is a condition of their Certificate of Approval for the solar panels.

Effingham Preservation Society Street Fair on June 23<sup>rd</sup>. Karen Payne asked if anyone from the Historic District Commission would like to bake cookies.

**Old Business**

- 1) Historic Roadside Marker for the Effingham Town Hall building.

State application pending. No news.

- 2) Potential Members/Vacancies on the Commission.

No update. Vacancies to fill: one full seat and two alternate seats.

- 3) Creation of a Master List of Data for Historic District Properties.

No further progress to date.

4) Rules of Procedure ~ Review and Revision

Postponed review of the Rules of Procedure until the next meeting. In addition, work sessions were scheduled for July 16 and July 30.

**New Business**

- 1) Chuck Fuller of the Effingham Historical Society came before the Commission with a list of discussion items around (1) possible water mitigation projects at the Effingham Historical Society building and (2) possible renovations to the Effingham Town Hall & Masonic Building. The Commission discussed the items. The Chair asked Mr. Fuller to return and talk to the Commission when renovation plans are set, to determine whether Certificates of Approval would be needed.

There being no further business to come before the Commission, a motion to adjourn was made by E. Jones. Seconded S. Finn. All in favor.

Meeting Adjourned at 9:00.

Respectfully submitted,

Sandy Finn  
Secretary