

**Town of Effingham, New Hampshire  
Historic District Commission**

**Meeting Minutes  
July 9, 2018**

**Present:** E. Chick (Chair), E. Jones (Assistant Chair), S. Finn (Secretary)

**Absent:** J. Meisner (Selectmen's Representative)

**Others Present:** There were two members of the public present. Those individuals were:  
T. Lavoie and H. Foy.

The meeting was called to order at 7:02 PM by the Chair.

**Note:** At this time, the Commission moved to New Business first, in order to accommodate the members of the public in attendance. The minutes of the meeting, however, will be presented in their usual order.

**Review of Minutes:** The minutes of the May 14th meeting were distributed. It was moved by the Assistant Chair to accept the minutes as corrected. Seconded by the Chair. Passed and carried. The minutes of the June 11th meeting were distributed. It was moved by the Assistant Chair to accept the minutes as corrected. Seconded by the Chair. Passed and carried.

**Correspondence:** The board reviewed a letter submitted by Jason Earle, describing plans by the Lord's Hill Meeting House and "Effingham Connect" groups to improve the Veterans Honor Roll monument in the Lord's Hill Historic District. The Commission determined that the work as described would be considered maintenance and does not require a Certificate of Approval.

**Old Business**

- 1) Historic Roadside Marker for the Effingham Town Hall building.

State application pending. No news.

- 2) Potential Members/Vacancies on the Commission.

No update. Vacancies to fill: one full seat and two alternate seats.

- 3) Creation of a Master List of Data for Historic District Properties.

No further progress to date.

- 4) Rules of Procedure ~ Review and Revision

The Chair distributed the latest draft dated 7/9/2018 for review of changes to date and further discussion. The Commission will continue work on the Rules of Procedure at the work session scheduled for 7/16/2018.

### **New Business**

- 1) Trevor Lavoie came before the Commission to inquire about relocating the driveway for a new home to be built at his property in the Lord's Hill Historic District on Hobbs Road. The Commission discussed with Mr. Lavoie the regulations pertaining to tree cutting and driveway dimensions and materials. The Chair will send an email to Rebecca Boydon stating that Mr. Lavoie came before the Commission and that no Certificate of Approval for the driveway work would be required as long as Mr. Lavoie follows the Town of Effingham Driveway Ordinance and adheres to the Historic District Regulations. The Chair asked Mr. Lavoie to return and talk to the Commission when building design plans are set, to determine whether Certificates of Approval would be needed.
- 2) Heidi Foy came before the Commission to discuss removal of a broken cement walkway at her home in the Lord's Hill Historic District. The Commission discussed with Ms. Foy the regulations pertaining to steps, walks, and patios. Replacement of the walkway will be considered maintenance not requiring a Certificate of Approval, as long as the work adheres to the Historic District Regulations.

There being no further business to come before the Commission, a motion to adjourn was made by E. Jones. Seconded E. Chick. All in favor.

Meeting Adjourned at 9:28.

Respectfully submitted,

Sandy Finn  
Secretary