

**Town of Effingham, New Hampshire  
Historic District Commission**

**Meeting Minutes  
February 11, 2019**

**Present:** Elaine Chick (Chair), Erik Jones (Assistant Chair), Sandy Finn (Secretary)

**Absent:** J. Meisner (Selectmen's Representative)

The meeting was called to order at 7:00 PM by the Chair.

**Review of Minutes:** The minutes of the January 14, 2019 meeting were reviewed. It was moved by Elaine Chick to accept the minutes as written. Seconded by Erik Jones. Passed and carried.

**Correspondence:**

- Correspondence from Karen Payne at the Effingham Preservation Society inviting the Historic District Commission to participate in the Preservation Society's Annual Sidewalk Fair in June.
- Flyer from NH OSI. Save the date - Spring Conference Saturday June 1, 2019 – Conference Agenda was not included. Visit the [www.nh.gov/osi](http://www.nh.gov/osi) for more details.

**Old Business**

- 1) Historic Roadside Marker for the Effingham Town Hall building.

The Commission discussed resubmitting the application for a Historic Roadside Marker since the original submission was lost. Erik Jones indicated he still has copies for everything that was submitted previously except for the needed 25 signatures. He will bring the documents to the next meeting for review and the Commission will solicit signatures at the Annual Town Meeting in March.

- 2) Potential Members/Vacancies on the Commission.

No Change. Vacancies to fill: one full seat and two alternate seats.

- 3) Creation of a Master List of Data for Historic District Properties. No further progress to date. On hold until warmer weather.

## **New Business**

- 1) Letter for reappointment: Two members have terms expiring this March. A letter was submitted to the Board of Selectmen. The Selectmen opted to table this request until the meeting following the 2019 Town Election. At that time the Selectmen will review our request and reappoint as appropriate.
- 2) Table at the Annual Town Meeting: The Commission decided to have a table at the Town Meeting this year. Flyers on how to apply for a Certificate of Approval and information about the Historic Roadside Marker application will be on display.

There being no further business to come before the Commission, a motion to adjourn was made by Erik Jones. Seconded by Elaine Chick. All in favor.

Meeting adjourned at 8:15 PM.

Respectfully submitted,

Sandy Finn  
Secretary