

**Town of Effingham, New Hampshire
Historic District Commission**

**Meeting Minutes
March 11, 2019**

Present: Elaine Chick (Chair), Erik Jones (Assistant Chair), Sandy Finn (Secretary)

Absent: John Meisner (Selectmen's Representative)

Others Present: Trevor Lavoie

The meeting was called to order at 7:00 PM by the Chair.

Review of Minutes: The minutes of the February 11, 2019 meeting were reviewed. It was moved by Erik to accept the minutes as corrected. Seconded by Elaine. Passed and carried.

Correspondence:

- No new correspondence.

Old Business

- 1) Historic Roadside Marker for the Effingham Town Hall building.

Except for the needed signatures, all the information needed to submit appears to be complete. Erik Jones will bring some signature sheets to Saturday's Town Meeting to collect the required 25 signatures.

- 2) Potential Members/Vacancies on the Commission.

No Change. Vacancies to fill: one full seat and two alternate seats.

- 3) Creation of a Master List of Data for Historic District Properties. No further progress to date. On hold until warmer weather.

New Business

- 1) Trevor Lavoie brought a draft of the house plans he intends to use to construct a new home on Hobbs Road. The house is a two-story cape with attached barn/garage. We discussed roofing materials, siding, windows and chimney construction. We also discussed placement of the building on the property and the need to meet the Town zoning setback requirements. A work session is scheduled for 3/25/2019 at 7:00 to further review the plans as they pertain to the HDC regulations.

- 2) Letter for reappointment: The Selectboard will be reviewing the request for reappointment on Wednesday 3/13/2019. Once approved, the reappointed members may be sworn in at the end of Town Meeting or by the Town Clerk's office at the Town municipal offices.
- 3) Table at the Annual Town Meeting: Erik Jones is planning on assisting the set up on Friday evening and will work on setting up the Historic District Commission table at that time. New version of the brochures will be on hand as well as sample Application forms and the mock up for the proposed Historic Roadside Marker.

Reminder: The April 8, 2019 HDC meeting will include the review of the Application for Certificate of Approval submitted by Patricia Riker that was continued on December 10, 2018. The continuation was granted to allow Ms. Riker an opportunity to bring forward a plan for mitigation of asphalt paving of her driveway on Plantation Road.

There being no further business to come before the Commission, a motion to adjourn was made by Erik. Seconded by Elaine. All in favor.

Meeting adjourned at 8:39 PM.

Respectfully submitted,

Sandy Finn
Secretary