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Approved with changes: _____
Unapproved: _____

Effingham Zoning Board of Adjustment
68 School Street, Effingham
April 3, 2019

Members Present: Tim White, Tom Hart, Jory Augenti, Theresa Swanick, Jim Pittman

Members Absent: None

Others Present: Nate Fogg, Dave Strauss, Mike Cahalane

Meeting called to order at 7:04pm.

New Member Welcome

The ZBA welcomed new member Theresa Swanick. The member voted in with a write-in vote resigned prior to the meeting leaving a vacancy on the ZBA. Former ZBA member Jim Pittman was in attendance and is willing to serve on the ZBA.

A motion was made by Theresa Swanick to appoint Jim Pittman as an alternate member to the ZBA. The motion was seconded by Tom Hart. All were in favor of the motion.

Election of Officers

Tim White noted that he did not wish to become chair. Tim noted that he often arrives just in time for the meeting and feels that another member would be more able to start the meetings on time. Jory Augenti nominated Theresa Swanick for the position of chair. She noted that she was willing to serve if the others were willing to help her 'learn the ropes'. There were no further nominations brought before the board.

A motion was made by Jory Augenti to appoint Theresa Swanick as the chair of the ZBA for the coming year. The motion was seconded by Tom Hart. All were in favor of the motion.

Jim Pittman nominated Tim White as the vice-chair of the ZBA. Tim accepted the nomination. There were no further nominations brought before the board.

A motion was made by Jim Pittman to appoint Tim White as the vice-chair of the ZBA for the coming year. The motion was seconded by Jory Augenti. All were in favor of the motion.

After a brief discussion of the member duties, it was decided to table the election of a ZBA clerk until a future meeting.

Application Consideration

The Hartley's re-submitted an application for a Special Exception relating to their front deck. The new application was checked against the previous letter of application non-acceptance. The application was submitted on an up-to-date application, all of the necessary attachments were

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included, a dimensioned sketch was included, and the correct fees were paid. The checklist was completed and signed. Tom Hart will send the abutter notifications and place the notice in the newspaper. Proper advance notice allows for the public hearing to be held on April 10, 2019. The application has the same master file number as the previous submittal, #090.

A motion was made by Tom Hart to accept the application and schedule the public hearing for Wednesday, April 10, 2019 at 7:15pm. The motion was seconded by Tim White. All were in favor of the motion.

Minutes

The ZBA tabled the minutes from March 13th. They will be reviewed prior to the public hearing on April 10th along with the minutes from April 3rd.

Old Business

There is no new information relating to the Lost Valley wood processing business.

New Business

The ZBA reviewed how ZBA cases are handled. Former member Dave Strauss noted that the ZBA process Instruction gives very good detail and is available to members on the town website. The ZBA Rules of Procedure is also a very good reference guide for members to follow.

Theresa will take on the responsibility of checking the ZBA mailbox periodically. Tom Hart is taking care of the public notices for Hartley. Other responsibilities will be assigned as necessary.

Next Meeting

The next ZBA meeting is scheduled for April 10, 2019. This will be a public hearing.

Adjournment

A motion was made by Jim Pittman to adjourn the meeting. The motion was seconded by Tom Hart. All were in favor,

The meeting adjourned at 8:33pm.