

Approved: \_\_\_\_\_  
Approved with changes: \_\_\_\_\_  
Unapproved: \_\_\_\_\_

**Effingham Planning Board  
Meeting Minutes  
September 5, 2019**

**Members Present:** Theresa Swanick, Paul Potter, Grace Fuller, Gary Jewell, Mike Cahalane, George Bull, Elaine Chick

**Members Absent:** None

**Others Present:** Nate Fogg, Rebecca Boyden, Randy Burbank (Fire Chief)

Meeting called to order at 6:32pm.

**Minutes**

The board reviewed the minutes from July 11<sup>th</sup>. On the first page in the 7<sup>th</sup> paragraph, 3<sup>rd</sup> line, the word “Historic” was changed to “Village”. In the 9<sup>th</sup> and 10<sup>th</sup> paragraphs, Joyce’s last name was corrected from “Upson” to “Upsom”. And in the 9<sup>th</sup> paragraph, 2<sup>nd</sup> line, “of” was changed to “off”.

**Elaine Chick made a motion to approve the minutes from 7/11/19 as corrected. Paul Potter seconded the motion. The motion carried 5-0-2, with Mike Cahalane and Gary Jewell abstaining.**

The board reviewed the minutes from August 1<sup>st</sup>. In the last paragraph on the 1<sup>st</sup> page “Notice’s” was changed to “Notices”.

**Grace Fuller made a motion to approve the minutes from 8/1/19 as corrected. Paul Potter seconded the motion. The motion carried 4-0-3, with Mike Cahalane, George Bull, and Elaine Chick abstaining.**

**Public Comment**

Fire Chief Randy Burbank noted that after discussion with the State Fire Marshall’s office, fire inspections of multi-dwelling buildings are no longer required by the NFPA 101 Life Safety Code. The chief believes that these inspections should continue, however in order to continue a town ordinance must be enacted to require/allow such inspections. After a brief discussion the consensus was that the board agreed with the chief. The Select Board should be approached to prepare the required ordinance. The PK Motel and Ryefield Apartments are two examples of such buildings in town.

**New Business**

The board reviewed a full-size paper set of the original town tax maps. There was agreement that the full-size maps should be scanned, and a full-size set of paper plans printed to be kept in the town files. The originals will be returned to Paul Potter who found the set of maps.

**2020 Zoning Amendments**

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Rebecca Boyden provided a list of possible zoning amendments for the warrant next year. List attached as part of the minutes.

Item #1- tabled to find an acceptable primary building/ use that the town could incorporate into the zoning ordinance for clarity.

#2- Not to be considered by the board at this time.

#3- Add purposes to zoning districts. Province Lake District has a purpose. Rebecca B will work on wording for the Historic and Village Districts. Theresa S noted that the purpose for the Rural Agricultural District could be the first sentence from the Zoning Preamble.

#4- Parcels split by a zoning district create a problem for zoning enforcement and section 601 of the zoning ordinance has conflicts. Board members should send suggestions to Rebecca B

#5- Definition of side and rear setbacks needs to be clarified. When a parcel fronts on 2 roads the side and rear of the lot becomes unclear. Mike C will work on a clarification.

#6- Outside storage of vehicles is a problem on some parcels. The state RSA allows up to 2 non-road worthy vehicles on a property. The town does not allow junkyards. Rebecca would like some wording to help her enforce the standard. The planning board does not want to see a 'wide net' cast that might impede car enthusiasts from their hobby. Antique cars have a separate state RSA. Rebecca B will work with the Select Board on how to best handle this problem.

#7- Simply remove "Residential" from the wording and the section will work.

#8- Portion of Article 9 to be worked into Article 7 where it is a better fit.

#9- This section needs to be clarified as-to whether it is for all uses or just single-family residences.

#10- No to be addressed at this time. May need to be clarified in Site Plan Review Regulations.

#11- Add "one sign" article 1018 for clarity.

#12- Two parts of Article 10 (23 & 24) should be moved to Article 7. Rebecca to work on wording.

#13- Change article 12 to clarify the Effective Date. Should read 'take effect upon adoption'.

#14- Update Article 14 to reflect Federal Law update from 2012.

#15- Add reference for State RSA relating to long-term sewage disposal. RSA216-I: 4, II. Wording about in-use RVs must meet zoning setbacks. Rebecca to work on.

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Other revisions considered included adding a section about excavation. We will review the Tamworth Regulations and see whether it should be in zoning, site plan, or another document. Does Cottage Industry include day care facilities? This will be discussed further. Also an update to the Solar Regulation Article. This will not be addressed this year.

### **CIP**

The draft CIP will be reviewed at the next PB meeting.

### **Other Business**

Mike Cahalane noted that 30% of calls for town services (police, fire, ambulance) occur at one health care facility in town. He would like to see the planning board add site plan review regulations for any new facilities or expansions to existing facilities.

Rebecca Boyden noted that she is still working with the mapping company to correct the Village/Historic District problem with the current town maps.

### **Next Meeting**

The next PB meeting will be October 3<sup>rd</sup> at 6:30pm.

**A motion was made by Elaine Chick to adjourn the meeting. The motion was seconded by Grace Fuller. The vote was unanimous in favor of adjourning and the meeting adjourned at 9:18pm.**