



AUG 1 2019

July 31, 2019

Town of Effingham
Attn: Board of Selectmen
68 School Street
Effingham, NH 03882

Dear Board of Selectmen:

On behalf of Tri-County Community Action Program, Inc. (TCCAP), I would like to respectfully request funding in the amount of \$5000.00 to support the Tri-County Community Action Program, Inc., Energy Services Program.

During the time period of July 1, 2018 to June 30, 2019 the TCCAP's Energy Services Program provided the below services to the residents of the Town of Effingham;

	Number of Households	Dollar Amount
Fuel Assistance	78	\$77,532.00
Electrical Discounts	56	\$29,810.00

The Energy Services Program is designed to subsidize the heating cost for income eligible residents of Carroll, Coos, and Grafton County. With the Town of Effingham's support for the Energy Services Program it will allow Outreach Office's to reach all residents in need through intake.

If you have any questions or comments regarding the funding request I am available at the contact information listed below.

Respectfully,

Sarah Wight
Energy Assistance Services Manager
610 Sullivan Street Suite 302
Berlin, NH 03570
P: (603)752-7100
E: swight@tccap.org



Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2018 – June 30, 2019, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 6,051 households through \$5.8MM in Fuel Assistance, \$2.3MM in Electric discounts, \$1.6MM in Weatherization, and \$513,000 in food value distributed to local food banks; totaling \$10.2MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

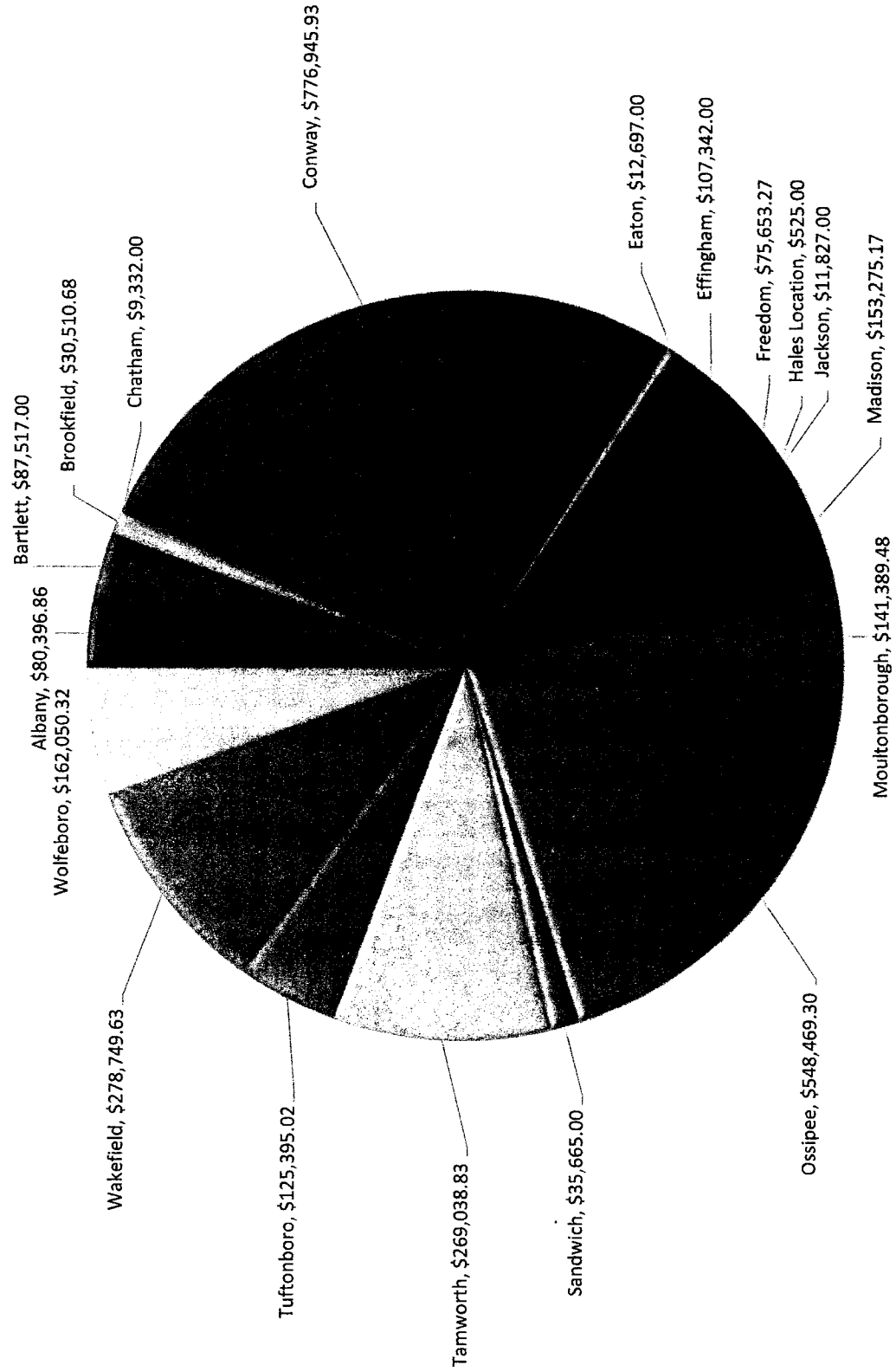
Sincerely,

A handwritten signature in cursive script that reads "Sarah Wight".

Sarah Wight
Energy Assistance Services Program Manager



Total Resources Provided by Town





Carroll County Community Contact Office Budget

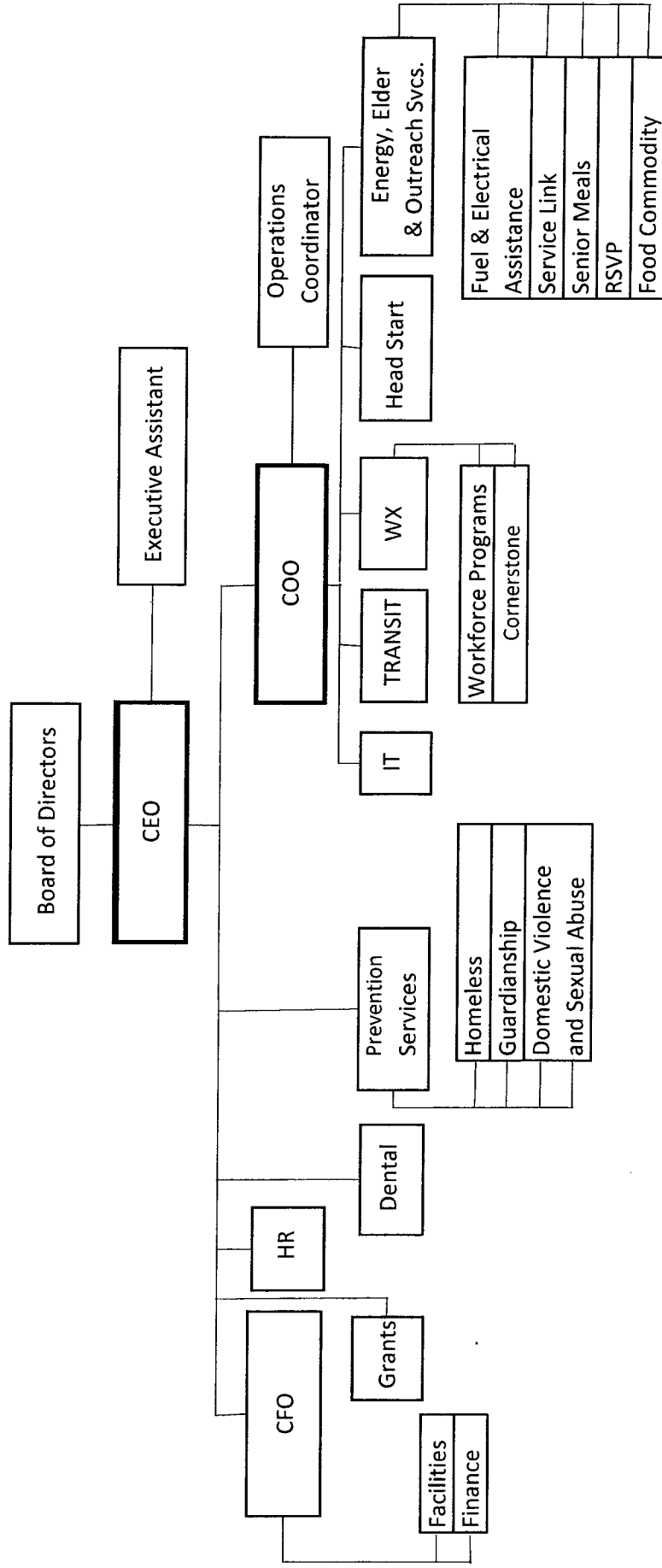
	FY 2018		FY 2019		FY 2020
	Budget	Actual	Budget	Actual	Proposed Budget
Revenues					
Federal Revenue	\$ 81,691.00	\$ 77,438.37	\$ 74,041.06	\$ 56,371.47	\$ 54,927.91
Town Funding	\$ 89,500.00	\$ 86,500.00	\$ 89,500.00	\$ 81,500.00	\$ 83,500.00
Total	\$ 171,191.00	\$ 163,938.37	\$ 163,541.06	\$ 137,871.47	\$ 138,427.91
Expenses					
Salaries	\$ 71,636.00	\$ 70,154.20	\$ 71,795.36	\$ 70,142.48	\$ 71,799.36
Fringe Benefits	\$ 24,191.00	\$ 20,504.81	\$ 20,102.70	\$ 21,161.90	\$ 17,698.55
Insurance	\$ 240.00	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ 134.96	\$ -	\$ 144.50	\$ 600.00
Office Supplies	\$ -	\$ 1,240.62	\$ 1,000.00	\$ 984.76	\$ 1,000.00
Equipment	\$ 450.00	\$ -	\$ 1,150.00	\$ 121.85	\$ 400.00
Telephone/Internet	\$ 2,760.00	\$ 3,302.20	\$ -	\$ 4,756.60	\$ 5,000.00
Postage	\$ 2,561.00	\$ 2,158.96	\$ 1,500.00	\$ 2,806.76	\$ 2,500.00
Coping Cost	\$ 2,820.00	\$ 2,357.57	\$ 2,700.00	\$ 2,626.02	\$ 2,700.00
Other Occupancy	\$ 52,786.00	\$ 50,368.50	\$ 51,124.00	\$ 23,288.40	\$ 23,568.00
Indirect Cost	\$ 13,157.00	\$ 12,642.86	\$ 13,169.00	\$ 11,124.13	\$ 12,162.00
Travel	\$ 590.00	\$ 982.41	\$ 1,000.00	\$ 714.07	\$ 1,000.00
Staff Training	\$ -	\$ 91.28	\$ -	\$ -	\$ -
Total	\$ 171,191.00	\$ 163,938.37	\$ 163,541.06	\$ 137,871.47	\$ 138,427.91

Municipal Report Grid - Program Year 2018/2019

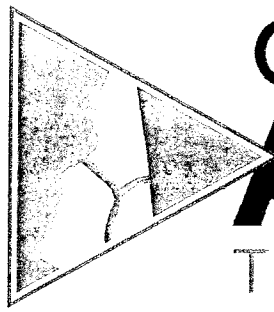
Municipality	Fuel Assistance						Electric Assistance			Weatherization		USDA COMMODITY SURPLUS FOOD	Total Resources Provided	Denied	
	Households	Individuals	Elderly	Handicapped	<6 yrs. age	Benefits	Households	Benefits	Households	Cost	Provided to Food Pantries			Municipality	Households
Albany	44	85	16	25	6	\$45,486.00	43	\$22,505.23	4	\$12,405.63	\$0.00	Albany	3		
Bartlett	69	97	27	21	6	\$62,601.00	60	\$24,916.00	0	\$0.00	\$0.00	Albany	11		
Brookfield	11	28	4	6	1	\$12,495.00	12	\$8,564.00	2	\$9,451.68	\$0.00	Bartlett	0		
Chatham	6	13	0	2	2	\$7,245.00	5	\$2,087.00	0	\$0.00	\$0.00	Brookfield	1		
Conway	438	729	135	213	33	\$430,188.31	404	\$198,151.00	19	\$101,006.23	\$47,600.39	Chatham	43		
Eaton	8	9	1	4	0	\$8,190.00	8	\$4,507.00	0	\$0.00	\$0.00	Conway	1		
Effingham	78	164	20	33	13	\$77,532.00	56	\$29,810.00	0	\$0.00	\$0.00	Eaton	10		
Freedom	45	75	15	13	2	\$42,399.00	36	\$17,356.00	2	\$10,745.74	\$5,152.53	Effingham	5		
Hales Location	1	2	1	0	0	\$525.00	0	\$0.00	0	\$0.00	\$0.00	Freedom	0		
Jackson	8	13	4	3	0	\$8,190.00	6	\$3,637.00	0	\$0.00	\$0.00	Hales Location	0		
Madison	75	165	23	31	8	\$70,938.00	65	\$31,851.00	7	\$47,607.80	\$2,878.37	Jackson	1		
Moultonborough	74	136	30	22	5	\$66,045.00	69	\$35,946.00	2	\$20,580.88	\$18,817.60	Madison	8		
Ossipee	306	570	90	132	34	\$304,854.48	207	\$133,362.00	14	\$81,560.20	\$28,692.62	Moultonborough	7		
Sandwich	25	50	11	6	3	\$24,822.00	26	\$10,843.00	0	\$0.00	\$0.00	Ossipee	25		
Tamworth	187	337	64	65	20	\$174,625.53	146	\$70,776.00	3	\$17,384.84	\$6,252.46	Sandwich	2		
Tuftonboro	84	144	40	29	8	\$82,215.00	76	\$31,308.00	2	\$11,872.02	\$0.00	Tamworth	15		
Wakefield	177	352	47	80	19	\$170,486.04	163	\$74,768.00	5	\$13,988.51	\$19,507.08	Tuftonboro	5		
Wolfboro	122	198	55	45	9	\$106,948.53	0	\$0.00	2	\$18,537.04	\$36,564.75	Wakefield	17		
Total	1758	3167	583	730	169	\$1,695,785.89	1382	\$700,387.23	62	\$345,140.57	\$165,465.80	Wolfboro	15		
												Total	169		



Organizational Chart



- CEO - Jeanne Robillard
- Dir. Of Bus. Ops - Regan Pride
- CFO - Randy Pliotte
- HR Dir - Joe Rodgers
- WX Dir- Jerry Milliken
- Exec Asst - Christina Morin
- Operations Coordinator - Amy Goyette
- Finance Manager - Evelyn Sweeney
- Facilities Administrator - Constance McKearney
- Prevention Dir- Kristy Letendre
- IT Director -Open
- Grants - Laura Jamison
- Dental Services Director- Christina Ferraro
- Transit Director - Brenda Gagne
- Head Start Dir. - Betty Gilcris



COMMUNITY ACTION

TRI-COUNTY CAP

BOARD OF DIRECTORS FY2020

COÖS COUNTY

Board Chair
Sandy Alonzo

Treasurer
Cathy Conway

Secretary
Gary Coulombe

CARROLL COUNTY

Anne Barber

Michael Dewar

Vice Chair
Dino Scala

Karolina Brzozowska

GRAFTON COUNTY

Linda Massimilla

Tricia Garisson

Richard McLeod

CEO: Jeanne L. Robillard COO: Regan Pride CFO: Randall S. Pilotte
30 Exchange Street, Berlin NH 03570 P: 603-752-7001
www.tccap.org FB@TriCountyCommunityActionProgram

P.O. Box 9081, J.F.K. Post Office

August 24, 1973AU:EC:EW

Community Action in Coos,
Carroll and Grafton Counties, In
69 Willard Street
Berlin, New Hampshire 03570
Attn: Fred Hill Jr. & Glenn R.
Eastman

Gentlemen:

This is in reply to your recent letter, requesting a copy of an exemption letter for the above organization

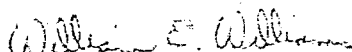
Due to our records retention program, a copy of the original letter is not available.

However, records in this office indicate that a determination letter was issued on March, 1966 to the above organization ruling that they were exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954.

This ruling remains in effect as long as there are no changes in their character, purpose, or method of operation.

I trust that the foregoing information will serve your purpose.

Very truly yours,


WILLIAM E. WILLIAMS
District Director

Your employer identification number is 020267404