

Approved: _____
Approved with changes: _____
Unapproved: _____

**Effingham Capital Improvements Plan (CIP)
Meeting Minutes
October 31, 2019**

Members Present: Grace Fuller- chairperson, Elaine Chick, Carol Pfister, Theresa Swanick, Chuck Fuller, George Bull.

Members Absent: Dave Strauss- budget committee representative, Mike Cahalane- selectboard Representative.

Others Present: Nate Fogg, Susan Slack- Lakes Region Planning Commission.

Meeting called to order at 6:00pm.

Review Minutes

The CIP committee reviewed the minutes from the October 17, 2019 meeting.

Revisions to the minutes included adding the meeting time for the next meeting.

Grace Fuller made a motion to approve the October 17, 2019 minutes as amended. The motion was seconded by Carol Pfister. The motion passed 6-0.

Review Effingham Draft CIP Report, October 2019 v3 DRAFT REVISION #?

The CIP Committee decided to add where the CIP members are from and/or who they represent.

Shrink the tables on pages 17 & 18 to fit on one page.

Move page 34 table to CAP Project Section before page 31.

Eliminate Appendix “B”.

On page 12 add “Effingham Town Reports” as the chart source.

Page 13 formatting.

Explanation of state funding confusion is confusing, not helpful.

On page 14 add tax effort to the rate.

It was questioned as to whether to add GWRSD bond information to the CIP.

On page 40 the GWRSD has bond info, which runs through 2039.

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Reference the GWRSD annual report.

On page 16 having the tax rate and effort numbers is helpful.

On page 17 we need to fill in the blanks on the table.

The table on page 24 needs to be reformatted.

Identify the source of information for each project request.

The CIP committee projected out 10 years.

The total monies to raise in 2020 is \$435,700.

Next Meeting Date

The next CIP meeting is scheduled for November 8th at 4:30pm in the meeting room.

Adjournment

Chuck Fuller made a motion to adjourn the meeting. Grace Fuller seconded the motion. The vote was 6-0 in favor. The meeting adjourned at 9:00pm.