

Approved: \_\_\_\_\_  
Approved with changes: \_\_\_\_\_  
Unapproved: \_\_\_\_\_

**Effingham Planning Board  
Meeting Minutes  
February 6, 2020**

**Members Present:** Theresa Swanick (chair), Gary Jewell (recording secretary), Paul Potter, Grace Fuller, Elaine Chick

**Members Absent:** George Bull (vice-chair), Mike Cahalane (selectman's rep), Mark Hempton (alternate).

**Others Present:** Nate Fogg.

Meeting called to order at 6:30pm

**New Business**

Theresa Swanick suggested changing the start of the PB meetings to 6:00pm so that Nate Fogg (or anyone) could arrive prior to the meeting and make copies as necessary with the selectmen's office copier, which double sides, collates, and staples. Members noted that the office hours will be changing after the town meeting so that all offices coincide. The Town Hall will close at 2pm on Thursday's. Paul Potter also noted that he cannot make the meetings as early as 6:00pm.

The by consensus, the suggested change of meeting time was tabled.

**Minutes**

The PB reviewed the minutes from the January 2<sup>nd</sup> 2020 meeting.

**Grace Fuller made a motion to approve the 1/2/2020 minutes as written. Paul Potter seconded the motion. The motion passed by a 4-0-1 vote, with Elaine Chick abstaining.**

**Excavation Regulations**

The PB reviewed the proposed Excavation Regulation which was assembled from several town's regulations and handed out to the PB on January 2<sup>nd</sup>, 2020.

The PB discussed who would take care of enforcement and whether the regulations should be put forth as a PB regulation or put forth as a BoS ordinance. After discussion regarding how to enforce the ordinance, the PB decided to move ahead with creating a set of Excavation Regulations and figure out exactly how to handle enforcement. The Bos would have to put forth an ordinance to the voters and that would have to wait until March of 2021.

The PB will control how earth excavation will be done and the Zoning Ordinance will determine where earth excavation can be done.

The PB discussed the Belmont Excavation Regulations and like the tables they had to help guide excavators and regulators through the process.

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The Belmont Regulations also note that abutters are considered to be non-approving abutters unless there was a written statement indicating otherwise.

Paul Potter noted that Maine abutters are not required to be notified. Effingham does border Maine on the eastern side, where Mr Potter feels that excavation material may exist to excavate.

The PB may require barriers be placed to protect people from dangerous slopes, etcetera within the excavation area, however, restricting access to the property should be the responsibility of the property owner.

The PB found several incorrect references within the proposed regulations that need to be corrected. Grace Fuller will make the updates and distribute to the members. If any PB have suggestion, she would be pleased to incorporate them into the regulations for the PB to discuss.

The PB was encouraged to review the Belmont regulations since there were found to be complete and thorough.

**Correspondence**

The was no ZEO Report to review.

The PB reviewed the Whitaker Fadden Wetland Application, which is related to their previous Subdivision and Boundary Line Adjustment from last spring. The application would allow a single driveway crossing for two lots to be accessed from Jack Russel Road. The application appeared complete and utilized a Wetland Scientist to delineate the wetland boundaries. The Conservation Commission signed off on the application which qualifies it as a Minimum Impact Expedited Application. The PB withheld comment until they receive an application.

**CIP Meeting**

The CIP Committee will begin the next version of the CIP on February 20<sup>th</sup> 2020.

**Next Meeting**

The next PB meeting is set for March 5<sup>th</sup>, which will be a regular meeting and include a final review of the proposed excavation regulations.

**Adjournment**

**A motion was made by Elaine Chick to adjourn the meeting. The motion was seconded by Grace Fuller. The vote was 5-0 in favor and the meeting adjourned at 8:00pm.**