

Approved: \_\_\_\_\_  
Approved with changes: \_\_\_\_\_  
Unapproved: \_\_\_\_\_

**Effingham Planning Board  
Meeting  
May 21, 2020**

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**Members Present via Conference Call:** George Bull (Vice Chair) Acting Chair, Chuck Fuller (Selectmen’s Rep), Grace Fuller, Elaine Chick and Mark Hempton (Alternate) Seated as a voting member in place of Paul Potter

10 **Members Absent:** Theresa Swanick (Chair), Paul Potter, Gary Jewell (Signing Secretary)

Meeting called to order at 6:30 by George Bull, acting chairman. Quorum established

**New Business**

15 **1. Trial run of call in meeting**

PB Members connected to try an online video conference meeting. The call-in number was 701-802-5203. This video meeting was through “freeconferencecall.com”

20 It appeared that at least with the free version, only the host could share a document with those attending.

We will need to get PDF versions on applications in order to distribute those prior to the meeting. PDF copies of the application are now a requirement for applications to ensure that all  
25 members and the public can view any application without coming to town hall.

The PB’s next meeting is scheduled for June 4<sup>th</sup> and we will likely have a meeting on July 2<sup>nd</sup>.

30 Randy Burbank is working on a subdivision application for his property. No application has been received to date.

The June 4<sup>th</sup> meeting will be an online meeting. Information for connecting to the meeting will be available on the town website and sent to PB members.

35 **Next Meeting Date**

The next meeting date is set for June 4<sup>th</sup>.

**Adjournment**

40 Being no further PB business to attend to, George Bull adjourned the meeting with unanimous consent of the members. The meeting adjourned at 7:10pm.