

Date Approved 10/13/20

Date Approved with changes _____

Town of Effingham
Trustees of Trust Funds
Minutes of May 28, 2020

Remote Meeting via conference call per COVID19 order of Governor, called to order at 5:18pm.
Test confirmed that email address ToTF@effinghamnh.net is working. No one emailed in.

Present: Karen Payne (chair), Carol Pfister, and Theresa Swanick.

Minutes: Minutes of April 17, 2020 – Karen motion to approve, Carol 2nd, all in favor. APPROVED.

Funds Disbursements:

Cemetery Trustees/Board of Selectmen:

BOS/Cemetery Trustees have signed approval on 5/19/20 for request from Effingham Falls Cemetery Association in care of Lyle Thurston (payee) 59 Thurston Rd, Effingham, dated May 2, 2020, for a check in the amount of \$800, for the purpose of spring cleanup, mowing, and other repairs from winter.

Library Equipment:

Library Trustees had requested reimbursement for library equipment purchased, to come from the Library Equipment Trust Fund, to be made out to the Effingham Public Library, for total amount of \$699. The request was made via email which is acceptable during COVID19 health crisis. Check still needed.

Carol and Theresa will meet at a work session to write these two checks.

Closing of Public Safety Buildings CRF – Karen requested closure of Public Safety Building CRF per town vote. TD Bank's Tracey Whipple processed request and confirmed closing balance of \$51,698.22 credited to the Disbursement Account.

Miscellaneous:

Karen offered try to get the CIP form into Google Docs so we could jointly complete it for CIP.
Carol said she would review with Brian procedure for invoices vs Quickbooks List at end of year.
Carol said old Citizens Bank info is in the second TTF drawer in back records room.

Meeting adjourned at 5:38pm.

*Minutes are considered DRAFT until approved at a future regular meeting of the Trustees of Trust Funds.
Any changes or corrections will be noted in the next meeting minutes.*