



**Town of Effingham, NH
Board of Selectmen Meeting
Minutes from April 6, 2021**

PRESENT: Michael Cahalane, Chairman
Chuck Fuller, Member
Thomas Hart, Member

Audrey Fraizer, Town Administrator

Minutes transcribed by Darlene McWhirter
Meeting available to public via ZOOM
The Regular meeting was called to order at 9:00 AM

REVIEW AND APPROVE WEEKLY MANIFEST AND MINUTES:

Motion made by Chairman Cahalane and seconded by Selectman Fuller to approve regular Selectmen minutes of March 23, 2021. Selectman Fuller asked to correct UCC Fees to FCC Erate fee. Motion passed as amended (3-0).

Motion made by Chairman Cahalane and seconded by Selectman Fuller to accept the manifest for April 9, 2021 in the amount of \$35,777.38. Motion passed (3-0).

SIGNATURE FILE:

- Effingham Falls Cemetery Association Trust Funds for \$165 has not been processed, the original request was incorrect.
- Solar Exemption for Map 413-156 was approved for tax year 2021. The tax abatement for tax year 2020 and solar exemption for tax year 2020 was denied. The abatement was not dated and not received before the deadline.
- Application for Current Use was approved.
- Effingham Town Landfill Post Closure report was done by HEB.

REVIEW MAIL:

- The board reviewed the March report from the Zoning Enforcement Office and the Fire Department's March report. Follow up on a number of calls determined several were fake.
- Notice that ZBA granted a special exception for Map 401-005.
- Planning Board Notice of Lot Line Adjustment on April 8, 2021.
- Notice from the Town of Ossipee of permit application to use herbicide in Ossipee Lake. Ossipee is looking for comments that should be received in writing to Ossipee. If you have questions, call the Town of Ossipee or the Dept of Agriculture at (603) 271-3550. If approved there will be more information to follow. This information will be forwarded to Conservation Commission.

ANNOUNCEMENTS:

- The Town Clerk is seeking questions from the public for Candidates Night. Candidates Night is being held on Tuesday, April 13, 2021 at 6:30pm. A Zoom link will be on the website. The Town Clerk shared that Mr. Espie who is running for Selectman will not participate in candidate's night. Selectman Cahalane will participate.

91-A REQUEST FOLDER:

The board received a 91-A request from Lawrence Edwards asking how much the town paid HEB Engineering in 2020 and 2021. In 2020 Effingham paid \$626.25 and 2021 Effingham paid \$71,792.87. Chairman Cahalane reported the breakdown of cost to HEB were for the Pine River Road Culvert emergency permitting, design for the overflow culvert, monitoring and testing at the transfer station/landfill and specialty requirements for the USDA grant.

DISCUSSION ITEMS:

The board briefly discussed beaver control and culver clean out. Mr. Evans will be contracted to construct more beaver grates. They will be placed in specific areas throughout the town. There was discussed by the board to purchase a device to clean out culverts. They feel it will be a worthy purchase. Members of the board will meet with vendors, road contractors and Mr. Evans to discuss patching roads on April 20 @ 1:30. The meeting will begin at the town office, but will be a drive around meeting. Weight limit signs have been removed.

TOWN ADMINISTRATOR COMMENTS:

Town Administrator Fraizer suggested that the board ask Mr. Evans for a quote regarding the beaver control. The board discussed checking other vendors for the beaver control. The used oil grant was awarded and the check came in at \$2,500. The Police Sargent mentioned with the frost heaves and speed bumps going away, they are seeing more speeding in town and the department is out watching for it. Darlene McWhirter hit the ground running yesterday. We gave out the last resident packet and realized it needs to be revised. I will be working with Lenharth Systems regarding data storage and other computer issues. David Hynes will be working with the Fire, Police departments and myself on E911. David Hynes will be meeting with myself, planning and zoning to come up with a process for distributing paperwork. Ms. Fraizer is looking for advice on Eversource as to paying the bill. She would like to postpone the meeting to work on the personnel policy to work on the town report. Ms. Fraizer will meet with A & B Locksmith to discuss issues with communication and video for the Police Department.

NEW BUSINESS:

The town received a grant for \$75,000 from the Department of Environmental Services for Province Lake Drainage improvements at Baily Road. Presentation about the upcoming project was presented by CMA Engineer, Bill Straub. Also participating in the presentation was Laurie Dunn and Mark Hempton from Province Lake Association. Representatives from Streamworks and DK Water Resources were also participating. The presentation will be uploaded on the town's website.

SELECTMEN'S COMMENTS AND REPORTS:

Selectman Hart:

Continues to work on street lights and review the cost to remove them. Selectman Fuller would like to move forward and remove them so the Town does not continue to incur the cost. Need to identify which pole has which type of light fixture. Eversource has not been cooperative. Ms. Fraizer will follow up with Eversource and a portion of the bill that we have been holding will be paid.

Selectman Fuller:

Was not able to follow up on the LRPC propane pricing. He will take care of the Fire Warden's letter. He will look at the transfer station cash register that is not working properly. Selectman Fuller would like a public hearing scheduled to receive funds from the Effingham Preservation Society (EPS) for the Historic Town Hall Project in the amount of \$43,860. The EPS and the Town are working together under a written agreement for full transparency. When funds are donated to the EPS, the town must request the funds and the contractors will be paid by the town. Some of the contracts will have electronic signatures, which has been temporarily allowed

by a Governor's Executive order. There is bill in the legislature to make electronic signatures permanent. The town will receive a check for \$82,500 from LCHIP for 50% of the grant which will allow most of the exterior work to be done. Donor management software is being put into place and a redesign of the business website is being worked on. Selectman Fuller is working with Primex on the contract agreements. Selectman Fuller followed up with the FCC regarding Erate fees.

Chairman Cahalane:

Chairman Cahalane asked if we had heard if the signs are ready for pick up in Concord. Ms. Fraizer will check on that. Mr. Nason would like a contract to do the landscaping for the town using the same terms as the past. Chairman Cahalane was looking for contact information for Mr. Jacobson. Also, Mr. Tobin should call in to discuss his concerns with the entire board. Chairman Cahalane is in communication with the Ossipee Recreation Director for information on programs, cost of programs and actual participation of Effingham children. He has a copy of the Post Closure report from HEB. There are a few items that need to be addressed. Mr. Cahalane attended the Conservation Commission meeting where he discussed the Snow Bridge project, transfer station monitoring and Bailey Road Project. He also presented plans for the overflow culverts and received the signed letter for the easement needed for the project. In connection to the overflow culverts, a check needs to be sent to the State for the Aquatic Resource Mitigation fund. Staffing update for the town office. Barbara Savage is working for a number of different departments in the office. Dave Hynes has filled the position of Assessing Clerk. He has 30+ years of assessing experience and is extremely qualified. Darlene McWhirter was hired as the Administrative Assistant. She comes to us with many years of experience and very qualified. The board is happy to have all the new hires join the team.

NON-PUBLIC PER RSA 91-A:3, II(i):

At 11:35am, Selectman Fuller made a motion to enter into a non-public session, the motion was seconded by Selectman Hart. The motion passed Cahalane Y, Fuller Y, Hart Y.

At 12:05pm, Chairman Cahalane made a motion to close the non-public and enter the public meeting. The motion was seconded by Selectmen Hart. The motion passed Cahalane Y, Fuller Y, Hart Y

COMMENTS FROM THE PUBLIC:

LeAnn Leonard asked a number of questions about the postings on the website, meetings being conducted illegally and the shed at the transfer station. All questions were responded to.

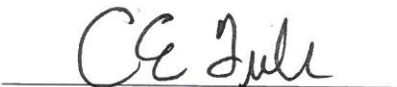
ADJOURNMENT: At 1:12pm, Selectman Fuller made a motion to adjourn. The motion was seconded by Selectman Hart and passed (3-0).



Michael Cahalane

April 20, 2021

Date



Charles Fuller



Thomas Hart