



Town of Effingham, NH Board of Selectmen Meeting Minutes from April 13, 2021

PRESENT: Michael Cahalane, Chairman
Chuck Fuller, Member
Thomas Hart, Member

Audrey Fraizer, Town Administrator
Randy Burbank, Fire Chief

Minutes transcribed by Audrey Fraizer.
Meeting available to public via ZOOM.
The Regular meeting was called to order at 9:00 AM

Meeting called to order by Chairman Cahalane at 9:00 a.m.

Selectmen reviewed mail, signature and manifest folders.

Chairman Cahalane made a motion to approve the Manifest in the amount of \$27,208.64. Selectman Hart seconded the motion. All in favor.

In the mail there was a letter regarding the values of properties in Town. They are at 100%, the Department of Revenue (DRA) will be performing a follow up audit at the end of the month.

Public Hearing notice RSA 31:95-b III (a) to accept money from the the Preservation Society for the Historic Town Hall. The Public Hearing is Tuesday April 16, 2021 at 9:00 a.m.

Two 91-A requests were received. One from Ms. Leonard for all BoS agendas and minutes from BoS meeting and work sessions from April 2020 to current time. Mr. Edwards request all emails sent to the Selectmen's office from February 2017 to present from HEB Engineers.

Town Administrator Comments:

- Ms. Fraizer is learning the website to post meetings and minutes.
- Ms. McWhirter is working out well and coming up to speed quickly on the bookkeeping items.
- The Town Report has a couple of outstanding items. She requested an introduction from the Selectmen.
- Ms. Fraizer will be on vacation from April 21st to 27th.

Selectmen's Comments and Reports:

Selectman Hart:

- Selectman Hart requested an update on the cemetery payment to Mr. Thurston. Ms. Fraizer is waiting for the Trustees of the Trust Funds to cut the check. A discussion took place on the process.
- Selectman Hart requested a status of the sign order with the State. Ms. Fraizer will follow up.
- Selectman Hart brought up a concern regarding the first aid kit at the transfer station. Chief Burbank said he often restocks what they need. Chairman Cahalane requested Chief Burbank to review what is needed. Chief Burbank agreed to stop and see what they need.

- Selectman Hart is going to meet with the Transfer Station manager to review the brochure which is out of date.
- Selectman Hart is finalizing the Boston Post Cane process, he is requesting that the replica of the cane be given to the recipient instead of a plaque. He feels it would be more in the spirit of the cane. Selectman Fuller agreed provided there is a tracking mechanism. Selectman Fuller and Chairman Cahalane supported giving the cane to the recipient.

Selectman Fuller:

- Selectman Fuller looked into the LP Gas programs available to the Town. He is recommending Our Town Energy Alliance who are a consortium. They negotiate for all members for a set price. Membership is \$90 per year. He will reach out to other municipalities to see how it is working. A decision will need to be made by July 1, 2021.
- The Public Hearing is driven by the rules of procedure for \$43,860 which represents deposits for the six contracts which are in process.
- The first install of the LCHIP grant was received. The amount of \$82,500 represents 50% of the grant. There will be two additional installments as the work progresses.
- Selectman Fuller is meeting with the architect and construction manager to review the ceiling and a beam in the floor that is buckling.
- Selectman Fuller let Eversource know the winter road weight limits has been lifted. Eversource will start doubling back to clear the branches on those roads.

Chairman Cahalane:

- Checked on status of the Health Officer email account. Administrator Fraizer has to provide him with the password.
- Action Ambulance is meeting on April 26th at 6:00 in Freedom. Quarterly meetings are supposed to take place to discuss what is working, what isn't and price allotments.
- Chairman Cahalane is trying to reach the Town of Ossipee Recreation department. The cost to Effingham is anticipated to increase in 2022. Chairman Cahalane has requested how many individual children participate.
- The Conservation Commission has the Earth Day roadside cleanup from April 27 through May 1st. Not date for barbeque yet. Blue bags will be available at the Transfer Station.
- At the Planning Board BoS representative, Chairman Cahalane is working on a bond requirement.
- A new culvert device may be feasible for the Town. Chairman Cahalane is going to get an opinion from Evans Brothers. The hope would be to maintain the infrastructure in Town for a longer period.
- Chairman Cahalane inquired of Selectman Fuller about franchise payment. Selectman Fuller noticed his personal bill no longer had the fee on it. Selectman Fuller will follow up with Spectrum to find out what it means to the Town.
- The contract for the school was complete. The Town Clerk is working with the school regarding tables and chairs.
- Chairman Cahalane asked the Town Administrator about the Avitar, property records being on the Town's website.
- There is a mobile meeting on April 20th to review roads and culverts with Evans Brothers.
- Tamworth may have recommendation on the audio for the BoS meeting recordings.
- Chairman Cahalane is going to follow up with A&B lock regarding the connection with the police department.
- The Non-Public RSA's were clarified. Ms. Fraizer will look at updating the cheat sheet.
- Chairman Cahalane is keeping up to date with the USDA grant process to file for a defibrillator for the Fire Department. Chief Burbank is also researching having the Fire Department be non-profit as a 501(c)3 so it can receive donations. The specific requirements for new machines and batteries will

have to determined, it would be approximately \$38K at full price. The State bid price may reduce the price significantly.

- Chairman Cahalane provided the Town Administrator with personnel review forms used in the past.

Fire Chief Burbank

Chief met with the new Risk Management Coordinator for our area. The priority in Town is to get a tower on the mountain. Dispatch paging doesn't always work. The Coordinator is going to look into helping.

COMMENTS FROM THE PUBLIC:

Chairman Cahalane clarified the rules of procedure and duration public comments being 3 minutes. He encouraged comments being sent via email.

Leanne Leonard asked about posting the agenda and sited the Selectman's Rules of Procedure. The Selectmen agreed to review the Rules of Procedure. She also sited the timeframe for minutes to be posted for review. The Selectmen agreed to improve on the minutes being available.

NON-PUBLIC:

Chairman Cahalane made a motion to go into non-public under 91-A:3 II(a) at 10:30 a.m., Selectman Fuller seconded it under 91-A: 3 II a Roll call: Fuller Aye, Hart Aye, Cahalane Aye.

Chairman Cahalane made a motion to come out of non-public at 11:00 a.m., Selectmen Hart seconded. Roll call: Fuller Aye, Hart Aye, Cahalane Aye

Chairman Cahalane made a motion to go into non-public under 91-A:3 II(a) at 11:01 a.m., Selectman Fuller seconded it under 91-A: 3 II c Roll call: Fuller Aye, Hart Aye, Cahalane Aye.

Chairman Cahalane made a motion to come out of non-public at 11:20 a.m., Selectmen Hart seconded. Roll call: Fuller Aye, Hart Aye, Cahalane Aye

Chairman Cahalane made a motion to go into non-public under 91-A:3 II(a) at 11:01 a.m., Selectman Hart seconded it under 91-A: 3 II c Roll call: Fuller Aye, Hart Aye, Cahalane Aye.

Chairman Cahalane made a motion to come out of non-public at 11:39 a.m., Selectmen Hart seconded. Roll call: Fuller Aye, Hart Aye, Cahalane Aye

Chairman Cahalane made a motion to seal the minutes of the first public session. Selectman Fuller seconded it under 91-A: 3 II c Roll call: Fuller Aye, Hart Aye, Cahalane Aye.

Chairman Cahalane made a motion to seal the minutes of the second public session. Selectman Hart seconded it under 91-A: 3 II a Roll call: Fuller Aye, Hart Aye, Cahalane Aye.

Chairman Cahalane made a motion to seal the minutes of the third public session. Selectman Fuller seconded it under 91-A: 3 II c Roll call: Fuller Aye, Hart Aye, Cahalane Aye.

COMMENTS FROM THE PUBLIC:

Leanne Leonard felt dismissed. The Board replied that the questions are important but stated that the length of time one individual takes should be limited.

ADJOURNMENT: Chairman Cahalane made a motion to adjourn. at 10:44 Selectman Hart seconded. All in Favor.



Michael Cahalane

Dated: May 4, 2021



Charles Fuller



Thomas Hart