



Town of Effingham, NH Board of Selectmen Meeting Minutes from April 20, 2021

PRESENT: Michael Cahalane, Chairman
Chuck Fuller, Member
Thomas Hart, Member

Audrey Fraizer, Town Administrator

Minutes transcribed by Audrey Fraizer.
Meeting available to public via ZOOM.
The Regular meeting was called to order at 9:06 AM

Selectmen reviewed mail, signature and manifest folders. Chairman Cahalane confirmed the Conservation Commission is receiving copies of the Wetlands Permits.

Chairman Cahalane made a motion to approve the Regular Meeting Minutes of March 30, 2021.
Selectman Fuller seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Non-Public Meeting Minutes of March 30, 2021.
Selectman Fuller seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Regular Meeting Minutes of April 6, 2021. Selectman Fuller seconded the motion. Discussion: Correction of Ms. Dunn's first name was misspelled. All in favor.

Chairman Cahalane made a motion to approve the Non-Public Meeting Minutes of April 6, 2021.
Selectman Fuller seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Regular Meeting Minutes of April 13, 2021.
Selectman Fuller seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Manifest in the amount of \$90,540.97. Selectman Hart seconded the motion. All in favor.

Announcement: Roadside cleanup organized by the Conservation Commission is continuing through May 1, 2021. Blue bags are available at the Town Office and the Transfer Station

91-A Request: Ms Leonard was invited in to review minutes she requested. Mr. Edwards requested the December 2017 Bank Statements.

Town Administrator Comments:

- The Warrant is signed and posted.
- There was a terrific meeting with Zoning Enforcement Officer, Zoning Board and Planning Board Chair, Assessing and myself to review the paperwork process.
- The Town Report is in good shape. Should be ready for proofreading.
- Mr. Thurston received his check on behalf of the Effingham Fall Cemetery.
- The cash register at the Transfer Station is still having issues.

Selectmen's Comments and Reports:

Selectman Hart:

The road posting signs have been ordered and paid for.

Selectman Fuller:

- A Building Permit for the Library is required for State Reports.
- Three signed contracts were provided for the Historic Town Hall rehabilitation project: Cobalt Construction Management, Jim's painting firm, and Congor and Son's Metalworks.
- Norman Larson Architect, Cobalt Construction Management, a representative of the Preservation Society and Selectman Fuller did an inspection of the Historic Town Hall and discovered asbestos in the ceiling. A proposal for RPF Environmental to do the sampling for analysis was presented for the approval. Selectman Fuller would like to have this funded from the Town Municipal operations fund. Chairman Cahalane and Selectman Hart agreed. Chairman Cahalane made a motion for Selectman Fuller to sign the proposal. Selectman Hart seconded the motion. All were in favor.
- Selectman Fuller is meeting with JP Pest company to survey the powder post damage in the crawl space at the Historic Town Hall. It is going to be a significant effort to move all of the books and the library will have to close. Selectman Fuller is talking to the State LCHIP program to discuss how to address the cost of the remediation.
- The Transfer Station had a customer who had a seasonal sticker which is valid from Memorial Day to Labor Day. The ordinance has to be reviewed. Selectman Fuller will revisit the cash register at the Transfer Station.
- Selectman Fuller is working with Sergeant Welch regarding setting up Effingham Police Association as a non-profit.

Chairman Cahalane:

- The Effingham Elementary School children will be out on April 22nd to collect trash. Please be aware. People should call into the Town office if they have bags needing picking up.
- The Town is still waiting for the sign order from Concord. Chairman Cahalane may have located another entity to provide signs at a lower price in the future.
- In June there is a course for culvert installation certification. Chairman Cahalane is registered.
- The 91-A cheat sheet was deficient and needs to be updated as it was missing a couple of paragraphs.
- The NRRA report is in. Steel is double what it was a year ago. Glass is also higher.
- The Town Administrator was provided with the employee evaluation form for processing.
- Governor's Councilor Bill Kenney called in a couple of weeks ago. There may be stimulus money coming from Washington. Chairman Cahalane called several organizations and found the USDA may be the likely and will continue to explore.
- The Health Officer email is ready to be set up.
- The Town Warrant will be posted today.
- Chairman Cahalane reached out to a resident but has not received a return call.
- An escrow account was set up for a subdivision.

GUEST:

Met with Susan Slack regarding the Town Election on May 11th and the Town Meeting scheduled for May 15th. Decision was to stay in the school with open doors for air flow. Chairs will be rented for people to have groups socially distanced.

NEW BUSINESS:

There will be a work session with staff after the Town Meeting related to reopening the Town office.

COMMENTS FROM THE PUBLIC:

Request to clarify a thought by Chairman Cahalane. Denied.

When will the Town report be on the website? Answer will be May 4th at the latest.

Clarification related to the warrant articles. Answer will be to put the warrant articles on the web site.

Question regarding appointments at the Town Hall. Town Administrator clarified the dump stickers and distribution of Town Reports will not require an appointment.

NON-PUBLIC:

Chairman Cahalane made a motion to go into non-public under 91-A:3 III(g) at 10:58 a.m., Selectman Hart seconded it under 91-A: 3 II a Roll call: Fuller Aye, Cahalane Aye, Hart Aye.

Chairman Cahalane made a motion to come out of non-public at 12:02 a.m., Selectmen Fuller seconded. Roll call: Fuller Aye, Hart Aye, Cahalane Aye

Minutes not sealed.

ADJOURNMENT: Chairman Cahalane made a motion to adjourn. at 12:03 Selectman Fuller seconded. All in Favor.



Michael Cahalane

Dated: May 13, 2021



Charles Fuller



Thomas Hart

