



**Town of Effingham, NH
Board of Selectmen Meeting
Minutes from May 4, 2021**

PRESENT: Michael Cahalane, Chairman
Chuck Fuller, Member
Thomas Hart, Member

Audrey Fraizer, Town Administrator

Minutes transcribed by Audrey Fraizer.
Meeting available to public via ZOOM.

Meeting called to order by Chairman Cahalane at 9:02 a.m.

Selectmen reviewed mail, signature and manifest folders.

Chairman Cahalane made a motion to approve the Regular Meeting Minutes of April 13, 2021.
Selectman Hart seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Work Session with Evans Brothers Minutes of April 20, 2021. Selectman Hart seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Non-Public Meeting Minutes of April 20, 2021 (sealed). Selectman Hart seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Regular Meeting Minutes of April 27, 2021.
Selectman Fuller seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Non-Public Meeting Minutes of April 27, 2021 (not sealed). Selectman Fuller seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Work Session with the Fire Department Meeting Minutes of April 28, 2021. Selectman Fuller seconded the motion. All in favor.

Chairman Cahalane made a motion to approve the Manifest in the amount of \$221,457.14. Selectman Fuller seconded the motion. All in favor.

The signature folder had a couple of Veteran's tax credit exemptions.

There was a 91-A request for the Town's bank statements from 2020.

The Town Report is up on the web site and available in person.

Town Administrator Comments:

- DRA property audit began yesterday. They anticipated being here for 3 days. They were very impressed with how Mr. Hynes had everything in order.
- Mr. Colby has made all of the 2020 adjustments in QuickBooks and it is ready for the Audit coming up on June 10th.
- Mr. Colby will return on the 19th to start working with the Town on the Capital Equipment.

- One 91-A request is outstanding for Mr. Edwards, the legal costs associated with Misty Mountain Farm.
- The Transfer Station cash register is still not working correctly. Could be a memory chip?
- Randy and Barbara have been cleaning out the Town office building, looks great.

Selectmen's Comments and Reports:

Selectman Hart:

Selectman Hart has a lead for Selectman Fuller on beams for the Town Hall. He will follow up later today.

Selectman Fuller:

- Selectman Fuller will be delivering shutters to Beech River Mill for them to order the material to make replicas.
- Our Town Energy Associates Consortium charges a membership fee per facility, Effingham has 4 facilities. He is going to pull data together from historical invoices to get a good estimate of the cost.
- Selectman Fuller contacted Spectrum and is waiting for a response regarding the FCC charges being dropped from his bill and the possible affect to the Town. Chairman Cahalane has reached out to Congressman and Senators ..
- RPF Environmental did asbestos survey at the library. When the results come back bids will be sought for remediation.
- A building permit was obtained from the Zoning Officer, it was a requirement for some of the State reports.
- The States had concerns about the insulation being installed without a vapor barrier. Norman Larson provided an adequate explanation of how it would work. Once the State approves it work will commence.
- The Town House Road culvert was cleared. Someone also breached the damn. The culvert is in good shape. Clough Road has had not beaver activity.
- Selectman Fuller is also working with Ms. Piper regarding a printer and laptop. The Town Administrator is handling it.

Chairman Cahalane:

- Chairman Cahalane picked up signs in Concord
- Mr. Nason's contract has to be pulled to establish a new contract for this year.
- Ossipee's Town Administrator, Matt Sawyer, confirmed that they will be hosing the hazardous waste day but a date has not been finalized.
- Chairman Cahalane wants to confirm we are paying the contracted amount to Action Ambulance
- Street lighting is still on the list.
- The library parking lot and paving project status was updated.
- Zoning Officer Report requested a status on the frequency of reports. The BoS would like to continue to receive a weekly update. The permits can come monthly.

NEW BUSINESS:

- Reopening the Town Office. Work session with staff on May 13, 2021
- Moved May 12 BoS meeting to May 13th

COMMENTS FROM THE PUBLIC: None

ADJOURNMENT: Chairman Cahalane made a motion to adjourn. at 9:41 Selectman Fuller seconded.
All in Favor.



Michael Cahalane

Dated: May 13, 2021



Charles Fuller



Thomas Hart

