

Town of Effingham

68 School Street
Effingham, New Hampshire 03882
(603) 539-7770



Board of Selectmen's

Minutes for
May 13, 2021

Present: Chairman Cahalane, Selectmen Fuller and Horn, Town Administrator Frazer, Administrative Assistant McWhirter

Meeting available to the public via Zoom

Meeting called to order by Chairman Calahane at 9:02am.

Selectmen reviewed mail, signature and manifest folder.

Chairman Calahane made a motion to approve and sign the Selectmen's meeting minutes of April 20, 2021. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Calahane made a motion to approve and sign the Selectmen's meeting minutes of May 4, 2021. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Calahane made a motion to approve and sign the manifest date May 13, 2021 in the amount of \$26,983.28. The motion was seconded by Selectman Hart and passed (3-0).

The signature folder contained several Intents and Reports of Cut.

There was a 91-A request from Lawrence Edward for the town's agreement with Bank of NH.

Town Administrator Comments:

- There will not be a presentation of the Boston Post Cane. There has been no word from the proposed recipient. The cane will be placed in a shadow box and mounted at the library and town office.
- Extra copies of the warrant will be available at town meeting on May 15, 2021.
- The audit is expected to begin on June 10th. Departments and committees have a copy of their instructions on what needs to be provided for the audit.
- Mr. Colby will return on the 19th to start working on the town's Capital Assets.
- Ms. Fraizer will be meet with the outgoing and incoming treasurer to set up procedures.
- Ms. Fraizer has begun reviewing and familiarizing herself present contracts.

Selectmen's Comments and Reports:

Selectman Hart:

- Selectman Hart is working on the oil containment sealer project.
- Selectman Hart stated there has been no progress on the streetlight issue. Administrator Fraizer stated she has sent a letter to Eversource asking that the streetlights be turned off.

Selectman Fuller:

- Selectman Fuller stated that gravel is needed on Cemetery Road. Evans Brothers will be contacted.
- Selectman Fuller reported an issue at the Transfer Station regarding a large load of tires.
- The work on Snow Bridge will begin on or about May 17th. The road will be closed with a detour using Colcord Hill Road.
- Selectman Fuller is working with Chris Garcia to create a device to control the beavers.
- Still waiting for the asbestos report from RFP Environmental at the Historic Town House.
- Selectman Fuller is in discussion with the Police Chief and Sargent to create a 501c3.
- Spectrum has not provided the 3% franchise fee this year, they stated they overcharged in 2020. Expect to see an increase May 2nd.
- Selectman Fuller will be reviewing 4 Effingham buildings to see about cost savings for fuel next year using Our Town Alliance.

Chairman Cahalane:

- Chairman Cahalane updated progress on the Bailey Road design. There is a need to file for the wetlands grant sometime between June and September. Updated progress on Pine River Road overflow culvert and Snow Road Bridge. He has offered to continue heading these projects. He would also like to continue his work with the DOT at the corner of Huntress Bridge Road & Route 153 Selectman Fuller will contact NHMA.
- Chairman Cahalane will still attend the culvert recertification on June 15th.
- Reminder to file for the oil grant funds in June. These funds will be used at the Transfer Station.

Non-public per RSA 91-A:3, II (c):

At 10:04am, Chairman Cahalane made a motion to recess the meeting for a few minutes and enter into non-public per RSA 91-A:3, II (c). The motion was seconded by Selectman Hart. Cahalane Y, Fuller Y and Hart Y.

At 10:35am, Chairman Cahalane made a motion to end the non-public and re-enter the public session. The motion was seconded by Selectman Fuller and passed (3-0).

Adjournment: Chairman Cahalane made a motion to adjourn the meeting at 10:36am. After a short recess, the board will enter a work session. The motion was seconded by Selectman Fuller and passed (3-0).

At 10:48pm, Chairman Cahalane opened the work session.

- The board and the office staff discussed reopening plans and hours for the town office. The board was presented with schedules of 12 similarly sized towns and how they are proceeding going forward. (spreadsheet included) A decision will be made at the May 18th Selectmen's Meeting.

Dated: May 18, 2021

~~Michael Cahalane~~ Lenny Espie



Chuck Fuller



Thomas Hart

Respectfully Submitted,
Darlene McWhirter