

Town of Effingham

68 School Street
Effingham, New Hampshire 03882
(603) 539-7770



Board of Selectmen's

Minutes for
June 22, 2021

PRESENT: Chairman Fuller, Selectmen Hart and Espie, Town Administrator Fraizer, Administrative Assistant McWhirter, Police Chief Duchesne, Mike Cahalane and thirteen members of the public.

Meeting available to the public via Zoom.

Meeting called to order by Chairman Fuller at 9:01am followed by the Pledge of Allegiance. Chairman Fuller stated 5 minutes per individual will be allowed during public comment.

Signature folder:

Chairman Fuller made a motion to approve and sign both sets of Selectmen's Meeting Minutes of June 15, 2021. The motion seconded by Selectman Espie and passed (3-0).

Chairman Fuller made a motion to approve and sign the Selectmen's Work Session Minutes of June 15, 2021. The motion was seconded by Selectmen Espie and passed (3-0).

Chairman Fuller made a motion to approve and sign the Selectmen's Non-Public Minutes for June 15, 2021. The motion was seconded by Selectman Hart and passed (3-0).

- JP Pest Services agreement – signed electronically
- Construction change order – Olde Window Restorers
- (1) Yield Tax on Timber Cut
- Board of Selectman letter of support for the application for the Moose Plate Grant

Chairman Fuller made a motion to approve and sign the Manifest dated June 24, 2021, in the amount of \$33,387.88. The motion was seconded by Selectman Espie and passed (3-0).

Announcements:

- Town Clerk/Tax Collectors office closed the week of July 4th
- Transfer Station closed Sunday, July 4, 2021
- Selectmen's meeting will be changed from Tuesday, July 6 to Wednesday July 7, 2021

Mail folder:

- NH DES approval – Pine River Road Culvert – Road Closure

Administrator and Selectmen comments:

Administrator Fraizer:

- Administrator Fraizer is working with IT to remove the Spectrum line in the Police Department and obtain quotes for a new server for next year's budget.
- She is obtaining access to SAM and GOPPHER, government websites. She is working on paperwork regarding the USDA grant.

Selectman Hart:

- Selectman Hart reported that there the area around the catch basin on Champion Hill Road is washing away. He has contacted Evans Brothers.
- Selectman Hart shared concerns about the legal expenses this year. This will be discussed in detail at the next work session

Selectman Espie:

- Selectman Espie stated the Selectmen participated in the 6th grade graduation.
- He has not reached anyone to discuss roadside mowing. Cemetery Road still needs additional gravel and grading.
- A cemetery lot owner asked Mr. Espie if he can swap 2 lots from the old section of the cemetery to the new section. When he originally purchased his lots, the new section wasn't completed. The board agreed to allow him to swap at no additional fee. Selectman Hart agreed to look into getting a road sign for the Woodland Cemetery.

Chairman Fuller:

- Chairman Fuller has research LP Gas prices for the upcoming season. He stated the rack rate from AmericaGas is the best price.
- The board signed a letter of support for a \$10,000 Moose Plate Grant application to continue the work at the town house/library project. If received, these funds will be used to replace 3 sets of double doors.
- Chairman Fuller will do more research to see what kind of chemicals can be used at the Transfer Station to eliminate the woody vines. He will also contact JP Pests to see about treating for ticks. These areas seem to be very close to wetlands.
- A ZBA variance has been scheduled for Tuesday, June 29, 2021 at 7:00pm to discuss the new gas tanks at Boyles Market.
- The family of Priscilla Parsons thanked the board for presenting their mother will the Boston Post Cane.
- Mr. Fuller reported the Pine River Road Culvert repair permit has been approved. The work will begin July 6th. The road will be closed off and for approximately 1 week.
- The Bailey Road Culvert emergency permit was approved to make temporary repairs. The board has been working on obtaining grants, culvert designs and an engineering study. CMA Engineers has been hired and presented their recommendations for the board last week. The board will have specifics ready to be included on the 2022 Town Warrant.
- The library asbestos proposals have been received. EnviroVantage was recommended by the project coordinator. The work will not be done until the fall, so their proposals will be reviewed later this summer. The board will also be looking at a price for air monitoring during the project.
- Chairman Fuller made a motion to approve Mathieu Brabant as a new member of the Fire Department. The motion was seconded by Selectman Hart and passed (3-0). Mr. Brabant was recommended by Fire Chief Burbank.
- Police Chief Duchense presented stats for the month of May. (attached)

Public Comment:

- Vicki Kirkwood, Green Mountain Road. She thanked the Chief for patrolling Green Mountain Road, she also commented about the speeding issue on this road.

- Linda Edwards, Province Lake Road. She thanked the Selectman Espie d for working on Cemetery Road. She also stated if the road was better maintained, there may not be illegal dumping.
- Cindy Espie, Province Lake Road. Ms. Espie asked if the board could use an organic compound at the Transfer Station for the ticks and wood vine. Chairman Fuller would still like to do more research.
- Linda Edwards, Province Lake Road. Mrs. Edwards suggests when the granite is returned to the town, it could possibly be used at the Historic Town Hall. Possibly being inscribed and placed as part of the outside landscape. Chairman Fuller will include this idea during the planning.
- Diane Jarecki, Nutter Road. Ms. Jarecki agreed with the suggestion of Mrs. Edwards. She also stated that the gravel left at Leavitt Park was appreciated.
- Lawrence Edwards, Province Lake Road. Mr. Edwards stated his concerns with the Snow Road Project. Chairman Fuller stated his position hasn't changed. All project reports are on the website to review. DES is looking into Mr. Edwards concerns.
- David Garceau, Wire Road. He reiterated that the engineers for the Snow Road Project have the definitive work on these types of projects.

Departments and Committee Updates:

- Health Officer & Road Volunteer Mike Cahalane discussed the status of the projects he is working on. The Road and Health Report is attached.

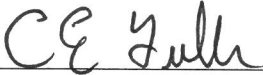
At 10:35, the board recessed the meeting until 10:40am.

Work Session

- The board watched American Rescue Plan Act (ARPA) video hosted by NHMA. If the Town of Effingham qualifies, the town could be awarded up to \$154,000 divided over 2 years.


Adjournment: At 11:45am, Chairman Fuller made a motion to adjourn the meeting. The motion was seconded by Selectman Hart and passed (3-0).

Respectfully Submitted,
Darlene McWhirter




Charles Fuller

Dated: June 29, 2021



Thomas Hart



Leonard Espie



Town of Effingham
EFFINGHAM POLICE DEPARTMENT

68 School Street • Effingham • New Hampshire 03882
Dispatch (603) 539-2284 • Phone (603) 539-5380 • Fax (603) 539-2120

Monthly Statistics for the month of May, 2021

Calls for service	183
Arrests	2
Motor Vehicle Stops	27
Motor Vehicle Accidents	2

Respectfully submitted,

Joseph A. Duchesne
Chief of Police

Road & Health Report

June 22, 2021

1. Snow Road Bridge Replacement

Goal: To continue follow-through project management work in the total replacement of the bridge. Work starts the week of May 17th 2021.

Vendor Names: USDA Grants, Hansen Construction, HEB Engineers, Town Road Agent, Paving Contractor

Timeline:

Status: Completed On Target Delayed At Risk

Update:

2. Pine River Road Emergency Culvert Repair

Goal: Continue supporting the DES permitting process along with HEB Engineers to install the 3 overflow culverts. Coordinate Town Road Agent installation work.

Coordinate the paving of the road breaks.

Vendor Names: NH DES, HEB Engineers, Town Road Agent, Paving Contractor

Timeline:

Status: Completed On Target Delayed At Risk

Update: July

3. Bailey Road Culvert Replacement

Goal: Coordinate with the engineers and DES for delivery of the recommended culvert/bridge replacement plan. Assist with independent contractor bidding. Assist with writing the NH DES Grant (approximately \$140,000)

Vendor Names: CMA Engineers, NH DES, NH DES Grants

Timeline:

Status: Completed On Target Delayed At Risk

Update: Materials Ordered

Dewatering Concerns

4. Transfer Station Used Oil Grant Program

Goal: Support the writing of the 2nd Used Oil Grant, NH DES for up to \$2,500 (requires 100% Town match). Support the needed improvements to mitigate water leakage in the concrete area near the containment building. Order the new waste oil container.

Vendor: Lost Valley Home improvement – Kevin Cote, Midwest Industrial Tanks

Timeline:

Status: ___ Completed ___ On Target ___ Delayed X At Risk

Update: Handed off to others

5. Calcium Chloride Treatment

Goal: Coordinate with the Town Road Agent and vendor for appropriate timing of application. Timing will likely coordinate with grader work and appropriate weather conditions.

Vendor: Town Road Agent, All States Materials or others as necessary

Timeline:

Status: X Completed ___ On Target ___ Delayed ___ At Risk

Update:

6. Town Road Crack Sealing

Goal: Provide support in determining the appropriate coverage on designated roads.

Vendor: RCH or others as necessary

Timeline:

Status: ___ Completed ___ On Target X Delayed ___ At Risk

Update: Road Review Required

Town House, other roads to be identified.

*High Watch and Bailey roads are possible candidates.

7. Route 153 & Huntress Bridge Road Reconstruction

Goal: Continue to work with NH DOT regarding the project to mitigate areas of traffic safety. Coordinate with Paving contractors for paving options.

Vendors: NH DOT, Town Road Agent, Paving Contractors

Timeline:

Status: ___ Completed ___ On Target X Delayed ___ At Risk

Update:

8. Fire Station #2 Parking Lot Paving

Goal: Coordinating with Fire Department feedback regarding the replacement and expansion of the parking lot area. Coordinate with Paving contractors for paving options.

Vendors: Town Road Agent, Paving Contractors

Timeline:

Status: ____ Completed ____ On Target ____ Delayed X At Risk

Update: Financing is questionable in 2021 or in the near future.

9. Health Officer Active Investigation and Legal Action(s)

Goal: Continue to support the current Health Officer active investigations and legal cases including those now before the Superior Court. Mike has taken state sponsored Health Officer training.

Interested Parties: Town of Effingham, Town legal counsel, 3-4 state departments and agencies, Superior Court. DHHS.

Update: June 23rd online meeting/training DHHS.

H.O. training requirements and NH RSA regulatory changes 2021.

Respectfully Submitted: Mike Cahalane