

Approved: \_\_\_\_\_ Approved with changes: 07/01/21 Unapproved: \_\_\_

**Effingham Planning Board**  
**Meeting Minutes**  
**June 17, 2021**

**Members Present:** Theresa Swanick (chair), Grace Fuller (scribe), Elaine Chick, Paul Potter, Dave Garceau (Alternate, seated for Gary Jewell),

**Members Absent:** Gary Jewel, George Bull

**Others Present:** Nate Fogg

Meeting called to order at 6:33 pm. Quorum present.

1. Chair Theresa Swanick provided overview of the Board of Selectmen updated COVID policy.
2. Ms. Swanick advised that the 2021 OSI Handbook will be available in September and will be provided to everyone then. Discussion held on other binder updates. Elaine Chick made copies of the latest Zoning Ordinance for all attendees.
3. Ms. Swanick provided overview of letter received from Lorie Dunn, Green Mountain Conservation, about the Angelini pit. Concerns were raised included town boundaries, incomplete buffer requirements by previous owner. Since items cited were enforcement issues, Ms. Dunn was referred to the Selectmen and State Attorney General's Office.
4. Review of Rules of Procedures:
  - a. Page 6 date of revision needs to be updated
  - b. Consider revising the Amendment requirement
5. Review of ADU Checklist:
  - a. ADD language: if ADU is attached, is there an interior connecting door between the ADU and primary residence (required)?
  - b. Require use of tax map for basis of drawing plans showing location of ADU. Can be obtained from town website
  - c. Provide graph paper on back of ADU checklist for detailed drawing
  - d. Require copy of current or approved septic design
    - i. Does septic system support the additional ADU loading per RSA 485:A38?
    - ii. Discussion held re: certification of completion/enforcement
  - e. Refer to 402 – setbacks.
6. MOTION: Ms. Chick made a motion at 8:37 to adjourn; seconded by Mr. Potter.  
Passed unanimously.  
Minutes prepared by Grace Fuller

*These minutes are considered draft until approved by the board at the next regularly scheduled meeting. Corrections will be noted in the following month's meeting minutes.*