

Town of Effingham

68 School Street
Effingham, New Hampshire 03882
(603) 539-7770



Board of Selectmen's

MINUTES for
August 24, 2021

PRESENT: Chairman Fuller, Selectman Espie, Health Officer Cahalane, Town Administrator Fraizer, and several members of the public.

Meeting available to the public via Zoom.

Meeting called to order by Chairman Fuller at 9:00 am followed by the Pledge of Allegiance.

Signature folder:

Chairman Fuller made a motion to approve and sign the Selectmen's minutes of August 17, 2021. The motion was seconded by Selectman Espie and passed (2-0).

Chairman Fuller made a motion to approve and sign the Selectmen's non-public minutes of August 17, 2021. The motion was seconded by Selectman Espie and passed (2-0).

There was an abatement to be signed and a solar exemption.

Chairman Fuller made a motion to approve the manifest dated August 26, 2021 in the amount of \$30,456.93. The motion was seconded by Selectman Espie and passed (2-0).

Mail folder:

Chairman Fuller noted that the Town received notice of the first ARPA payment in excess of \$77K is anticipated, Administrator Fraizer noted that the funds had been received.

There was a letter from CASA requesting a Warrant Article be placed on the ballot to distribute funds to their organization. Chairman Full made a motion to approve the warrant article. The motion was seconded by Selectman Espie and passed (2-0).

New Business:

Chairman Fuller presented a change order from Jim's On Call Painting in the amount of \$4,500 for the cupula. Chairman Fuller made a motion to sign the change order. The motion was seconded by Selectman Espie and passed (2-0).

Administrator and Selectmen Comments:

Town Administrator Fraizer

- Town Administrator Fraizer identified air purifiers for the Town offices. They have a medical rating and an additional filter would cost approximately \$1,840. Selectman Espie will check with the Fire Chief to see if a purifier is necessary for the Fire Station.
- Administrator Fraizer noted the ARPA funds need to be tracked and a report is due in October 2021.
- Administrator Fraizer has been reviewing the 535 and has a couple of questions for the auditors.
- In relation to the 2020 audit the capital equipment is the only outstanding item and the accountant is working on it.

- Darlene has been working diligently and all of the deposits are up to date in Quickbooks.
- Chairman Fuller asked if pictures of the rock in South River were not received from Chairman. Administrator Fraizer answered in the negative, he will resend them.
- Chairman Fuller asked for Lost Valley Home Care check to have a stop payment and be reissued.
- The attorney needs clarification on the cemetery agreement. Administrator Fraizer asked that he work with the attorney.

Selectman Espie:

- Labels have to be ordered for the waste oil containers and the building. Five waste oil labels will be needed for the containers and a couple of hazardous waste for the outside of the building.

Chairman Fuller:

- Chairman Fuller informed the public that a beaver deceiver has been ordered for a problem culvert.
- Weather permitting the Pine River Road culvert work will begin this week.
- The personnel policy is almost complete. The goal is to complete it August 26th.
- Received all of the documentation from Mike Hansen on the Snow Road bridge. The project is complete. Chairman Fuller made a motion to accept the final report on the bridge. A second was made by Selectman Espie, motion passes (2-0).
- The Bailey Road culvert repairs are continuing.
- Selectman Hart anticipates the crack sealing in Town to begin within the week.
- Chairman Fuller asked Administrator Fraizer to create a letter to be sent with the timber permits informing them of the roads that are no-thru trucking.

Department Reviews:

- Mike Cahalane reporting as Health Officer he has one open case he is working on with the Town Attorney.
- Mr. Cahalane was also approached about a nuisance ordinance.
- Mr. Cahalane reporting on Road Project Coordinator stated that he had met with Hansen Bridge and the prep work was complete for the Bailey Road emergency repair.
- Mr. Cahalane also reported the CMA report was due and should include a stamped engineering plan of existing features, and engineer hydrologic report, a wetland delineation, and phosphorus report. Chairman Fuller asked if the phosphorus report would determine if we would proceed with the 319A grant. Mr. Cahalane said he is working with the State to proceed regardless, the grant deadline is September 17th
- There are few items Mr. Cahalane has to work with Evans Brothers when they free up. Specifically, an area near Huntress Bridge, no thru truck signs and a catch basin near the lake.
- There are small repairs on Green Mountain Road and paving over the culverts on Pine River needs addressing. Mr. Cahalane recommended the Board reach out to R&D to complete the work. Selectman Espie inquired about the Green Mountain Road work and area the plow ripped up. Mr. Cahalane had reviewed the area with R&D. Selectman Espie feels it is more of a shouldering issue.
- Chairman Fuller requested an update on the All-State paving. The schedule is still the end of September.

Public Comment:

Steve Regal asked about a stop sign that was at Wilkinson Swamp Road and Jones Road that is missing. This led to a discussion about the inventory of signs and placing an order. Mr. Cahalane recommended cleaning the area around signs or repositioning them.

Dave Garceau voiced his concern about the Town's lack of a building inspector. He found that the Fire Chief can inspect buildings. Mr. Garceau recommended the inspection be on a checklist so Randy knows what is permitted in Town. Chairman Fuller will work with assessing, David Hynes, to incorporate it into tracking system. Mr. Cahalane recommended that Town look at applying dooamage on building without permits and getting message out to the public.

Non-public if needed per RSA 91-A:3, II (a):

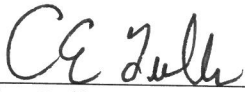
Chairman Fuller made a motion at 10:04 to go into non-public. The motion was seconded by Selectman Espie, motion passed (2-0)

Chairman Fuller made a motion at 10:28 to go into non-public. The motion was seconded by Selectman Espie, motion passed (2-0)

Selectman Espie made a motion to seal the minutes for six months. The motion was seconded by Chairman Fuller, motion passed (2-0)

Adjournment: At 10:30 am, Chairman Fuller made a motion to adjourn the meeting. The motion was seconded by Selectman Espie and passed (2-0).

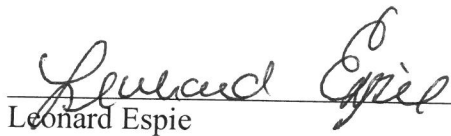
Respectfully Submitted,
Audrey Fraizer



Charles Fuller

Dated: September 8, 2021

Thomas Hart



Leonard Espie

