

Town of Effingham

68 School Street
Effingham, New Hampshire 03882
(603) 539-7770



Board of Selectmen's

Minutes for
October 5, 2021

PRESENT: Chairman Fuller, Selectmen Hart and Espie, Historic District Committee Chairman Slack, Zoning Enforcement Officer Boyden, Town Administrator Fraizer, Administrative Assistant McWhirter and several members of the public.

Meeting available to the public on Zoom.

Meeting called the order by Chairman Fuller at 9:05am followed by the Pledge of Allegiance.

Signature folder:

Chairman Fuller made a motion to approve and sign the selectmen's minutes date September 28, 2021. The motion was seconded by Selectman Hart and passed (3-0).

Chairman Fuller made a motion to approve and sign the manifest dated October 7, 2021 in the amount of \$45,712.78. The motion was seconded by Selectman Espie and passed (3-0).

Chairman Fuller signed the \$10,000 grant award from NH Division of Historical Resources.

Chairman Fuller signed the 2021-22 quote from Eastern Minerals, Inc. for \$73.90 per ton of bulk road salt.

Mail Folder:

- NH Community Rights Network

Administrator and Selectmen's Comments:

Town Administrator Fraizer:

- Town Administrator Fraizer submitted her weekly report.
- Town Administrator Fraizer clarified the HEB Contract that was signed last week is for work completed up to \$32,000 and not time and materials.
- ARPA extended the due date for filing from October 2021 to April 2022.
- The assessing paperwork has been received from the Department of Revenue and the equalization rate for 2021 is 99.93%.
- Town Administrator Fraizer will update the Transfer Station policy to include the disposal fee for waste oil and update the transfer station decal information.

Selectman Espie:

- Selectman Espie reported that the Snow Road paving has been completed. The shoulder work will be done by Evans Brothers.
- Halloween hours for trick or treating will be October 31, between the hours 5-8pm.

Selectman Hart:

- Selectman Hart has been working with the Town Administrator on a road sign order.
- Selectman Hart apologized for not being available, due to health issues.
- The sink hole at 19 Champion Hill Road is much worse. Evans Brothers will be notified.

Chairman Fuller:

- Chairman Fuller contacted Mr. Stevens, trapper to look for beaver dams at the Snow Road Bridge.
- The board agreed to have Chairman Fuller reached out to NH DOT and schedule a road study on Route 153 for 2022.
- Chairman Fuller contacted NHRS and received specific information and options to add group 1 employees to the retirement plan. This will be discussed at the October 13, 2021 meeting. The board agreed to include a warrant article on the 2022 Town Warrant.
- The board will fund Short Term Disability, Long Term Disability and Life Insurance for the full-time employees in 2022. This benefit was introduced in 2011 through HealthTrust and was never offered to employees.
- The Personnel Policy is being up dated. The benefits section will need to be clarified. The employee is responsible for a 10% contribution for Health Insurance, Std, Ltd and Life Insurance.
- The board reviewed the DRA 434, Estimated Revenue and made a few changes. Town Administrator Fraizer will make the necessary updates in the portal and finalize this week.
- After a brief overview, Chairman Fuller made a motion to approve and sign the new 2022 budget for 4411 Health Administration for \$7,800.00. The motion was seconded by Selectman Hart and passed (3-0).

Announcements:

- Wednesday October 6, 2021 is walk to school day. The buses will be discharging children at the Town Offices and they will be walking down School Street.
- The Town Office is closed Monday October 11th for Columbus Day.
- The Town Clerk / Tax Collector's office is closed October 13 & 14 for training.

Public Comment:

- Mike Cahalane presented a quote to replace the front door of the office from 2018. He mentioned the need to have the silo removed. Town Administrator Fraizer will contact the owner. Mr. Cahalane shared paperwork concerning town roads that need signs.
- Dave Garceau reported trash along Green Mountain Road and at the junction with Winter Road. He asked the board what can be done about a camper that is being inhabited that does not have a permit and has now placed a mailbox on the property. His concern will be discussed with the Zoning Officer.

At 9:5am, Chairman Fuller recessed the meeting until 10:03am.

Non-public if needed per RSA 91-A:3, II (c)

Chairman Fuller made a motion to enter into a non-public session at 10:21am. The motion was seconded by Selectman Hart and passed. Fuller Y, Hart Y, Espie Y

Chairman Fuller made a motion to reenter a public session at 10:32am. The motion was seconded by Selectman Espie and passed (3-0).

Department and Committee Updates:

- Susan Slack, Chairman of the Historical District Commission presented the proposed 2022 budget to the board. After a brief discussion:
- Chairman Fuller made a motion to approve and sign 4191 Historic District Commission for \$485.00. The motion was seconded by Selectman Espie and passed (3-0).
- Rebecca Boyden, Zoning Officer presented her month report and proposed 2022 budget to the board. The board reviewed and discussed a number of properties that have issues. The budget was discussed and a zoning assistant was added for next year. After some discussion:
- Chairman Fuller made a motion to approve and sign 4191 Zoning Offer for \$24,478.00. the motion was seconded by Selectman Espie and passed (3-0).

Adjournment: At 11:00am, Selectman Hart made a motion to adjourn the meeting. The motion was seconded by Selectman Espie and passed (3-0).

Next Meetings: Budget Committee Tuesday, October 5, 2021,

Board of Selectmen Wednesday, October 13, 2021

Board of Health Meeting Thursday, October 14, 2021

Board of Selectmen Tuesday October 19, 2021, Tuesday October 26, 2021

Respectfully Submitted,
Darlene McWhirter

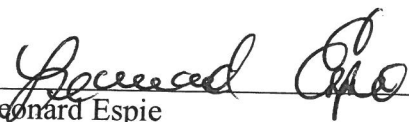


Charles Fuller

Dated: October 13, 2021



Thomas Hart



Leonard Espie

