

## Town of Effingham

68 School Street

Effingham, New Hampshire 03882  
(603) 539-7770



## Board of Selectmen's

Minutes for

October 14, 2021

Present: Chairman Fuller, Selectmen Hart and Espie, Health Officer Michael Cahalane and Deputy Dave Garceau

Board of Health Annual Meeting

Meeting was brought to order at 11:02

Chairman Fuller has reviewed the Board of Health and the Health Officers duties. He posed the question on how to proceed with updating the 2002 document. He requested that Mike develop an inspection report. Mike explained that many inspection documents are available from the State for the inspection of schools, daycares, and food service. He continued to educate the Board that the School is a multi-year inspection, daycares are left with the inspection and file it themselves, and he is not sure about food service, the State has never contacted him. Chairman Fuller asked Mike to clarify the process. Mike explained the State gives a business approval and then they reach out to the Health Officer.

In regards to a Health Ordinances for Effingham, Mike stated the State requirements are too broad for the Town. They should be tailored for the Town. Chairman Fuller asked about using another Town as a template. Mike expounded on the various ordinances that may or may not work for the Town and how he is now part of a list serve that is a good resource for finding out about various town's ordinances. He also explained that the Health Officer has to be proactive in some cases. He used the campgrounds as an example, in the spring when the lines are repressurized the water should be tested.

Chairman Fuller asked about record retention. Mike said the Town is not required to keep most documents. A mailbox will be put in a common area for the Health Officer and possibly a locking file cabinet.

Chairman Fuller circled back to the ordinance, he asked Mike to pull together pieces of ordinances from other towns that he would recommend be applicable to Effingham. Mike said he could put together a list of bullet points. The board agreed that it would be helpful if each bullet point had text cut and paste from other ordinances. Mike committed to do this by mid-winter.

The discussion turned to the Town's Subsurface Policy; Mike does not feel he can draft a policy. He agreed to send the policy to the State's compliance officer and ask him to review it.

Mike discussed RSA 485-A:38 regarding Individual Septic Disposal Systems. He noted that utilizing Russel Inspections is great because of his license is more than a designer or installer but an evaluator. The discussion centered around the septic systems for recreation vehicles (RV) and if there is water, there needs to septic. Dave Garceau recommended requiring well and septic or shorten time frame and RV can be on a lot. Mike said the Town's Zoning Enforcement Office is struggling to enforce the permits and extended stay. Chairman Fuller said the Town is addressing that.

Chairman Fuller addressed a letter from the Fire Chief about the Rye Field Apartments and the condition of the decks. It was deemed a safety issue, not health officer.

Mike discussed RSA 147:8 regarding the sanitation and residency. Mike has an email he will forward to the Board.

Chairman Fuller made a motion to go into non-public session under RSA 91-A:3, II(c) at 12:43 p.m. The motion was seconded by Selectman Hart and passed (3-0).

Chairman Fuller made a motion to come out of non-public at 1:00 p.m. The motion was seconded by Selectman Hart and passed (3-0).

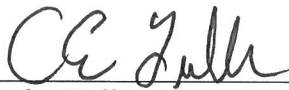
Chairman Fuller made a motion to seal the non-public minutes for 6 months. The motion was seconded by Selectman Espie and passed (3-0)

Chairman Fuller made a motion to go into non-public session under RSA 91-A:3, II(c) at 1:02 p.m. The motion was seconded by Selectman Hart and passed (3-0).

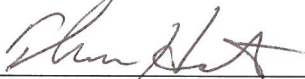
Chairman Fuller made a motion to come out of non-public at 1:26 p.m. The motion was seconded by Selectman Hart and passed (3-0).

Chairman Fuller made a motion to seal the non-public minutes for 6 months. The motion was seconded by Selectman Espie and passed (3-0)

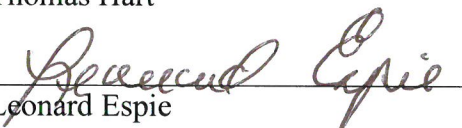
At 1:27pm, Selectman Hart made a motion to adjourn the meeting. The motion was seconded by Selectmen Espie and passed (3-0).



Charles Fuller



Thomas Hart



Leonard Espie

Dated: October 26, 2021